

Global Alliance for Improved Nutrition

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| Job title: | Project Manager – Food Systems and Environment |
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| Classification: | Grade 5 | Direct reports: | 0 |
| Work location | Dhaka, Bangladesh | Travel required: | Up to 15% |

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the UN in 2002 to tackle the human suffering caused by malnutrition. Working with both governments and businesses, we aim to transform food systems so that they deliver more nutritious food for all people. In particular, we aim to make healthier food choices more desirable, more available, and more affordable. GAIN's mission is to advance nutrition outcomes by improving consumption of nutritious and safe food for all people, especially the most vulnerable to malnutrition.

Since the approval of GAIN's Environment Strategy in November 2020, the organisation has been advancing work on environmental issues across its programmes, advocacy, and operational work. As part of the larger "Transformation of Sustainable, Equitable and Resilient Food Systems" programme, GAIN will implement a workstream which seeks to identify and increase access to foods which help to maximise nutritional benefits and minimise their environmental impacts in Mozambique, Indonesia and Bangladesh.

NFP is a multi-donor-funded, five-year program implemented by GAIN, including work at the global level and across all its country offices. The goal of NFP is to strengthen and support the implementation of country food system pathways (i.e., strategies for improving the functioning of local food systems) so they can accelerate improvements in the consumption of safe nutritious food for all, especially the most vulnerable, produced in a sustainable way.

| DESCRIPTION |
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| <p>Overall purpose</p> <p>GAIN is looking for a Project Manager, Environment in Bangladesh who can:</p> <ul style="list-style-type: none"> • Lead the implementation of the environment workstream; • Develop and manage partnerships with the Government of the Bangladesh, local environment organisations, development partners, academia and privates sector having youth and women at the centre • Support the design, development, implementation and monitoring of new projects linking food systems, nutrition and environment; Provide strategic technical expertise locally. <p>Reporting to the Portfolio Lead, Large Scale Food Fortification and Value Chain, the Project Manager, Environment will provide functional, technical and managerial leadership to projects and teams in the Environment thematic area in close collaboration with Policy Lead, different projects and Programme Management Team. The postholder is responsible for the overall environment project management leadership and ensure project activities are implemented within approved plans, budget, and quality standards. They also establish, manage and maintain relationships with relevant partners and stakeholders.</p> |

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Tasks and responsibilities

Lead the project management on country level of the environment workstream under the 'Nourishing Food Pathways' programme

Project Design, Planning, Management, Oversight and Implementation

- Design, plan and oversee timely implementation of the NFP environment workstream in Bangladesh, following the GAIN Project Management Guidelines
- Identify, track, and resolve project issues on an ongoing basis, and proactively seek support where issues require wider attention and resolution.
- Monitor risks and develop contingency plans, escalate issues when appropriate to country and programme leadership and respond to emergencies accordingly as feasible based on prior approval.
- Work with relevant environment, gender and safeguarding specialists of the government, civil society, academia and private sectors to ensure that they are integrated in project designs and implementation plans.
- Ensure that implementation of project activities is in line with the national policies and best practices of GAIN.
- Ensure emphasis of Gender and Equity, Diversity and Inclusion (EDI) as integral part from project design till Evaluation.

Relationship Management

- Represent the project and organisation in external forums as agreed with the Country Director, Portfolio Lead & Policy Lead.
- Contribute to wider policy and influencing agendas both within and external to GAIN
- Build a network of relevant partners and experts in the environment field and engage them in GAIN's current and future environment work
- Engage key external partners in project design, implementation, and review through co-creation towards effective collaboration and reduce duplication of efforts
- Work closely with Project Management, as well as Operational Teams to manage and delivery effective projects.
- Work closely with GAINs technical teams and monitoring network to ensure projects are implemented in line with the relevant quality standards
- Actively develop links and synergies to other programme workstreams under the NFP project and other relevant initiatives within GAIN to demonstrate inclusion of environment.

Resource Management

- Work with international finance to ensure that accurate budgets and forecasting are drawn up for all activities, and that activities costs are kept within budgets.
- Coordinate with the Operation Team on the procurement process by identifying, selecting and managing suppliers within ethical and procurement standards and guidelines.
- Ensure monthly project reporting (in line with GAINs Project Management Standards) to update management on program progress achieved, program plans, changes in direction and provide mitigation strategies for challenges including facilitate course correction processes.
- Contribute to the development of proposals linking nutrition and environment and to donor reporting (Working closely with the Development Office, Portfolio Lead, Large Scale Food Fortification and Value Chain, Policy Lead and Country Director).
- Help identify and manage new and existing donors, build and maintain relationships through regular engagement in country and with the global team.

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Country focal point for environment activities

Provide Technical Expertise

- Act as the focal point for GAIN's Environmental work, both internally and externally for Bangladesh.
- Provide technical guidance to support the development and implementation of programming which aims to achieve both nutrition and sustainability objectives
- Support the implementation of GAIN's Environmental Screening Assessment for new projects in Bangladesh as well as follow-up actions identified
- Bring complex specialist knowledge to support colleagues from other disciplines
- Support efforts to reduce the impact of GAIN's own environmental footprint in Bangladesh office

Key organisational relationships

- Reports to the Portfolio Lead, Large Scale Food Fortification (LSFF) & Value Chain
- Close collaboration with the Country Management Team and GAIN Bangladesh project staff.
- Close collaboration with GAIN's Environment Programme team and technical teams.
- Close collaboration with the Policy Advisor and Global Policy & Advocacy team
- Maintain and manage relationships with key project stakeholders and relevant external partners, notably Government, Donors, NGOs, Private Sector, Academia and others
- Liaise with GAIN functional teams, notably Comms, HR and Finance.

JOB REQUIREMENTS

Competencies

- Excellent management, leadership, planning and strategic skills.
- Excellent analytic, strategic and technical competence in the areas of environment, such as climate change, biodiversity loss, pollution, land degradation etc. as they relate to food systems and nutrition
- Strong ability to bring different stakeholders from different backgrounds together and broker new partnerships
- Excellent communication skills, presenting clear and structured arguments with strong interpersonal and negotiation skills, able to win donors' commitment to a common vision and clearly stated goals.
- Strong ability to be flexible and adaptable in times of unexpected challenges and provide creative solutions, whilst maintaining the ethos and objectives of the work at all times.
- Strong stakeholder engagement abilities with the ability to motivate and mobilise individuals within or outside their reporting line.
- Strong ability to bring different stakeholders from different backgrounds together and broker new partnerships
- Computer literacy with good Excel, MS Word, Outlook, and Power Point skills.

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Experience

- Proven track record and experience on food systems and environmental work, with a deep understanding on the challenges and opportunities, preferably relevant to the local context in Bangladesh
- Demonstrated in-depth understanding of programme issues and advocacy work at organizational, national and international levels.
- Management experience in leading projects in multi-cultural environments working with and through governments, the private sector, civil society, and other partnerships.
- Proven experience in project management in complex and diverse environments.
- Proven experience in delivering projects on time / on budget, using project management processes and tools including risk management, benefits management, financial management and quality assurance.
- Proven ability to use group facilitation to ensure effective stakeholder participation and consensus building.
- Solid experience in representation with key donors, government, and internal and external stakeholders
- A demonstrable track record in fundraising (desirable)

Education

- Qualified at Masters' degree level in environmental science, business management, agricultural science or a related field, or equivalent work experience

Other requirements

- Must be willing and able to travel
- Fluent in written and verbal English and Bangla

WHAT GAIN OFFERS

- Competitive salary
- Generous annual holiday entitlement
- Flexible working hours, including hybrid working policy
- Friendly working environment
- Professional development opportunities