

Global Alliance for Improved Nutrition

Job title:	Policy Associate		
Classification:	D3 - Associate	Direct reports:	0
Work location	Dar es Salaam, Tanzania	Travel required:	40%

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the UN in 2002 to tackle the human suffering caused by malnutrition. Working with both governments and businesses, we aim to transform food systems so that they deliver more nutritious and safe food for all people. In particular, we aim to make healthier food choices more desirable, more available, and more affordable. GAIN's mission is to advance nutrition outcomes by improving consumption of nutritious and safe food for all people, especially the most vulnerable to malnutrition.

DESCRIPTION
<p>Overall purpose</p> <p>To strengthen GAIN Tanzania policy and advocacy work and its ability to engage with and influence national and sub-national policy processes using food systems approach.</p> <p>This role will work under the supervision and guidance of the Senior Policy Advisor to support in coordinating the implementation of actions required to ensure the delivery of the National Pathways committed during the UN Food Systems Summit in September 2021.</p> <p>Working closely with the office of the National Food System Convenor in developing the action plans to implement the Food system Pathways, this role organizes and convenes partners in the food system space to rally support during implementation of the food system pathways; while also supporting implementation of other project specific policy advocacy and influencing related efforts at GAIN Tanzania.</p>
<p>Tasks and responsibilities</p> <ul style="list-style-type: none"> • Under the guidance of the Senior Policy Advisor, provide technical support to strengthen systems and structures that support the implementation of the policy priorities identified and agreed to be implemented in shaping the food system transformation in Tanzania. • Support the development and implementation of the action plan to operationalize the food system pathways. • In collaboration with the Senior Policy Advisor, strengthen the Policy Advisory support in the Ministry of Agriculture • Prepare briefs, memos, high profile slide decks, and engage in other content development support • Under the guidance of the Senior Policy Advisor, provide support to the Local Government Authorities in decentralizing food system related policies. • Support the Senior Policy Advisor in resources mobilization, government, donors and private sector engagement; • Support with engagement around mainstreaming food system pathways into national and sub-national policies, strategies, programmes and plans • Facilitate translation of policy decisions into tasks and projects and ensure their effective and timely implementation.

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- Compile data, conduct data analysis & synthesize findings for reports, briefs, and for engagement with government and other stakeholders
- Meet urgent data requests that require searching several databases/data sources and reports
- Conduct desk research, literature reviews, and other research analysis
- Support the planning and preparation for high level meetings, events, and trips; prepare reports and follow-up
- Support implementation of policy related activities in other workstreams within Nourishing Pathways Project
- Maintain a reference document repository.
- Any other tasks assigned by the line manager

Key organisational relationships

- Reports to the Senior Advisor on Food System Transformation
- Engagement with PEAS team
- Regular engagements with donors, government, other supporting organizations.
- Close collaboration with the project managers in GAIN Tanzania

JOB REQUIREMENTS

Competencies

- Ability to conduct desk research, literature reviews, and other research analysis and synthesize findings
- Ability to conduct landscape analysis.
- Strong Analytical and technical skills
- Strong data analysis skills and ability to review data, generate, and present meaningful reports from them
- Excellent communication skills, both oral and written
- Ability to present complex information to non-technical audiences
- Computer literate, with strong PowerPoint presentation skills
- Ability to work within tight time schedules

Experience

- Proven track record in supporting food and nutrition policy dialogue work at high levels, and translating policy decisions into tasks and projects
- Capacity to work closely with national stakeholders to progress the implementation of Tanzania Food System Transformation Pathways
- Experience in convening and influencing.
- Experience with data analysis, visualization, and reporting

Education

- Bachelor's Degree in Nutrition, Public Health, International Development, Sociology, Economics, or equivalent.
- Masters' Degree in relevant discipline is an added advantage

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WHAT GAIN OFFERS
<ul style="list-style-type: none">• Flexible working hours• Friendly working environment• Professional development opportunities