

Global Alliance for Improved Nutrition

Job title:	Monitoring Manager
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Classification:	Grade 5	Direct reports:	1 - 5
Work location	Nairobi Kenya	Travel required:	Up to 30%

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the United Nations in 2002 to tackle the human suffering caused by malnutrition. Due to COVID19, conflict in Ukraine and climate change, malnutrition and hunger have worsened significantly since 2019, reversing a decade of progress. There is growing recognition that our food systems need to change if we are to reverse these trends.

GAIN's Strategy aims to transform food systems to make healthier diets from sustainable food systems accessible to all people and especially those whose are most vulnerable to shocks. By 2027, we aim to improve the access of 1.5 billion people to nutritionally enhanced staple foods, improve the access of 25 million people to healthier diets, and support positive food system change in 10 countries. This is bold and complex, and the only way to achieve this is to work together with partners including governments, businesses, and civil society at the country and global level. These goals, and the ways of achieving them, build on our twenty-year legacy of transforming people's lives with improved nutrition through concerted action and effective policy change.

DESCRIPTION
<p>Overall purpose</p> <p>The position is responsible for leading programme monitoring across the GAIN Kenya portfolio of projects and ensuring that the learnings from monitoring and research are used to make improvements to programmes and to strengthen strategy. S/he will provide senior technical support to the project teams to design, coordinate and implement the monitoring framework of the country programme.</p> <p>This position will functionally report to the Head of Programmes, GAIN Kenya with all technical aspects of the work managed by the Director, Knowledge Leadership. There will be close collaboration with the Knowledge Leadership (KL) team as well as centralized programme teams.</p>
<p>Tasks and responsibilities</p> <p><u>Monitoring and program improvement</u></p> <ul style="list-style-type: none"> • Develop or improve programme theories of change and results frameworks and plans in collaboration with project managers in Kenya, the Knowledge Leadership (KL) and Programmes Services (PST) teams and implementing partners. • Oversee the in-country monitoring activities for all programmes. • Lead on the consolidation of the country Learning Agenda to capture programme learning and inform improvements to programmes and strategy. • Support the design and adaptation of the programme monitoring tools and processes and lead on the training and quality assurance of the programme monitoring components. • Conduct monitoring field visits as required to ensure that project progress is on track. • Ensuring timely and good-quality routine activity progress monitoring and reporting by

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implementing partners.

- Contribute to critical analysis and interpretation of monitoring and research results to formulate recommendations on program actions, improvements, and lessons learned.

Reporting and stakeholder engagement

- Manage and ensure consistent review, data analysis and preparation of reports on monitoring indicators.
- Review and interpret monitoring data as part of preparation for GAIN's performance and donor reports and ensure quality of project reports aligning with the theory of change and results framework.
- Contribute to analysis of information collected and support all dissemination efforts including writing reports, briefs and other materials.
- Support dissemination of monitoring results to appropriate audience, interpretation of data and follow-up / corrective action
- Keep the project teams and the country director regularly updated on the project status (on track or off track) with critical analyses and possible solutions to challenges based on interactions with partner organizations.
- Ensure appropriate completion and systematic storage for general project documents as well as datasets and assessment specific documentation.
- Serve as GAIN monitoring focal point in the Kenya office for experts from key development partners, I/NGOs and Civil Society Partner.
- Represent GAIN and present programme results at external meetings and events.
- Support the annual work plan development and budgeting.

Research (as feasible)

- In collaboration with the KL team, provide coordination and oversight for research implementing partners, ensuring milestones are met, reviewing progress reports, and advising on disbursements of funds.
- Participate actively in dissemination of programme learnings for external audiences (e.g., preparation of papers for the GAIN paper series, publications, presentations etc.)

Leadership and team management

- Supervise Senior Monitoring Associate
- Monitor staff performance and complete performance reviews.
- Lead the recruitment of key staff (direct reports) and motivate team members to attain organizational goals and deliver their work to the quality required.
- Provide or support mediation to resolve any implementation issues including differences between stakeholder and internal groups.

Key organisational relationships

- Reports to the Head of Programmes.
- Works closely with the project teams in the Kenya country programme.
- Maintaining close collaboration with the KL team and PST Programme Leads.
- Liaises with technical unit.
- Liaises with Local and Global implementing partners.
- Contact with Government partners and stakeholders.

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JOB REQUIREMENTS
<p>Competencies</p> <ul style="list-style-type: none"> • Deep knowledge of programme design and monitoring tools, their application and quality assurance. • Excellent skills to design, collect, analyze monitoring data and interpret implications for programme learning and improvement. • Excellent project management skills. • Strong communicator, with the ability to work effectively as part of a global multicultural team. • Clear and systematic thinking that demonstrates good judgment, expert problem solving, and creativity.
<p>Experience</p> <ul style="list-style-type: none"> • Proven experience in the public health nutrition sector, with expertise in programme monitoring. • Demonstrated experience in critical analysis skills to extract key learning and effective practices from programme monitoring and its application to programme improvement. • Knowledge of major quantitative & qualitative monitoring methodologies and proven ability to design monitoring instrumentation tools. • Advanced skills in data analysis presentation and report writing. • Expertise in data management and analysis tools and software will be an asset. • Training and experience in research and/or impact evaluation an asset. • Track record of publication in peer review or grey literature an asset.
<p>Education</p> <ul style="list-style-type: none"> • Master's degree in social science, Nutrition, Public Health, Economics, or Statistics
<p>Other requirements</p> <ul style="list-style-type: none"> • Willingness and ability to travel in country. • Fluency in English.

WHAT GAIN OFFERS
<ul style="list-style-type: none"> • A competitive remuneration package. • Flexible working hours through hybrid working opportunities. • Friendly working environment. • Professional development opportunities. • The chance to make a lasting contribution to reducing global malnutrition.