

Global Alliance for Improved Nutrition

Job title:	Project Manager, Digitization and Fortification
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Classification:	Grade 5	Direct reports:	6 - 10
Work location	New Delhi, India	Travel required:	40%

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the United Nations in 2002 to tackle the human suffering caused by malnutrition. Due to COVID19, conflict in Ukraine and climate change, malnutrition and hunger have worsened significantly since 2019, reversing a decade of progress. There is growing recognition that our food systems need to change if we are to reverse these trends.

GAIN's Strategy aims to transform food systems to make healthier diets from sustainable food systems accessible to all people and especially those whose are most vulnerable to shocks. By 2027, we aim to improve the access of 1.5 billion people to nutritionally enhanced staple foods, improve the access of 25 million people to healthier diets, and support positive food system change in 10 countries. This is bold and complex, and the only way to achieve this is to work together with partners including governments, businesses, and civil society at the country and global level. These goals, and the ways of achieving them, build on our twenty-year legacy of transforming people's lives with improved nutrition through concerted action and effective policy change.

DESCRIPTION
<p>Overall purpose</p> <p>GAIN seeks to hire a Project Manager who will be the focal point in India for supporting scaling up fortification, a significant part of the responsibility includes supporting the Digitization/Digital Technology ("Digital Quality Assurance Quality Control (QAQC) System") project-funded through the Bill and Melinda Gates Foundation till December 2025. The project focuses on digitizing various manual aspects of fortification processes in edible oil production and monitoring to make data collection and information on fortification quality more efficient and accessible. The Project Manager will work closely with a Consortium of partners, led by GAIN, to achieve this goal.</p> <p>The Project Manager will be responsible for leading the coordination of in-country partners, stakeholders, and end-users; supporting the set-up and implementation of the Digital QAQC System, and informing the design of the sustainability of the Digital QAQC System at the production facilities and at the government and monitoring agencies.</p> <p>The implementation approach is iterative and agile, meaning that the Project Manager will provide consistent feedback between the producers, government, monitoring agencies (the "end users" of the system) the Consortium (the "Developers") who are developing and building the system so that the system can be continuously refined and adapted based on the needs and feedback at the local level. The Project Manager will provide hands-on support to users of the system and will be considered the expert/focal point linking the local users of the system on any troubleshooting issues with the Consortium/developers of the system.</p> <p>Additionally, the project manager would support the GAIN country office and the global fortification team to support activities on the ground aligned to scaling up quality fortified foods including fortified oil, milk, and wheat flour.</p>
<p>Tasks and responsibilities</p> <p><i>Supporting Digital tracking of fortification quality</i></p> <p><u>Stakeholder and data flow mapping/Needs assessment at the production level</u></p>

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- Lead and manage relationships and communication between key local stakeholders in India, Consortium, and GAIN
- Lead thorough landscaping of the data and stakeholders involved along the fortification value chain in India
- Provide updated lists of producers/locations in India.
- Maintain a continuous relationship with the Food Safety and Standards Authority of India (FSSAI) and State FDA to obtain commitment to participation in the project.
- Lead in carrying out producer, and government interviews on incentives and technology needs assessment i.e., support consortium on carrying out the pilot and scale up at production level on IT current sophistication (individuals and roles responsible for use of technology, individuals responsible for monitoring internal QAQC/their daily tasks, types of automated devices already installed, types of software used, assess set up to enable installation of different digital devices in the current setting, mapping of data collected currently at production level)
- Support Consortium in carrying out a needs assessment for government and monitoring agencies on type of information needed for decision-making on fortification programs, mapping of data collected currently at production and market level.
- Lead in developing Memorandums of Understanding (MOUs) for producers and government to participate in a project.

Onboard Producers, government, and other trainers

- Undergo training as an expert on the use of devices included in the Digital QAQC system for oil fortification, training on Digital QAQC system software.
- Manage and support with installing and setting up software and devices and production and government-level
- Manage and support downloading, setting up, user interface at production level.
- Provide hands-on support and training to users of the Digital QAQC system, the devices, and software.
- Provide hands on support and training to other trainers of the Digital QAQC system, the devices, and software.

Producer Interviews

- Initiate interviews between consortium members and producers.
- Take a lead in synthesizing and reporting information from interviews.

Government Interviews

- Initiate interviews between consortium members and high-level decision-makers with Government stakeholders.
- Take a lead in synthesizing and reporting information from the interview.

Linkage with Government and monitoring agencies (e.g., FSSAI and State FDA)

- Ensure a constant flow of communication between the Digital QAQC project and the government/monitoring agencies.
- Lead in collecting feedback from users at the government and monitoring agencies, synthesize and report information.
- Provide consistent support to the government on the use of the system.

Linkage with producers and millers'/refinery associations

- Enable a constant flow of communication between the Digital QAQC Project Consortium and the producers, their directors, and any leadership and mills/refinery associations in the country.
- Solely responsible for assembling the regular meetings with end users of the system to test/demo and gather feedback to relay to Consortium for consistent refinement (Collect feedback from producers, synthesize and report information)
- Provide hands-on, consistent support to producers throughout the life of the project.

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Meetings to disseminate information

- Provide all required support in the recruitment of a Local Technical Advisory Group (TAG) and develop scope of work.
- Coordinate Local Advisory Group meetings (quarterly) and take notes.
- Attend and present/report at meetings with the consortium on a weekly basis, and with TAG on a quarterly basis.
- Actively engage in writing reports on the use of the Digital QAQC system by different stakeholders for cross-country learning
- Engage with third-party implementation research team and provide information as needed for the evaluation of the project.

Supporting project efforts to scale up fortification of staple foods

Ongoing project support

- Supporting the GAIN FF project team in the overall management of the fortification project with the India LSFF team.
- Actively collaborate with senior leadership, communications, and implementation of all project components including effective performance management of Executing agencies (EA), other sub-contractors and technical consultants.
- Visit the field regularly to ensure that project progress is on track and the risk mitigation plan is up-to-date.
- Ensure smooth functioning of EAs for the coverage survey on consumption of fortified staple foods at the household level. Visit states to ensure the quality of the data being collated by EA. Support team in finalizing the data plan, report writing and dissemination of the results.
- Closely follow up with project partners and EAs responsible for implementing and providing technical assistance and undertake regular supervision to ensure the smooth running of the project and timely execution of the below specific activities.
- Lead and guide team members to manage project MIS, update activities, expenditures, results and feed updates and present project status updates to the QUAD, senior leadership, and donors.

Introducing fortification through government

- Actively engage with the team in advocating with state governments to introduce fortified edible oil and wheat flour through government-funded welfare programs such as the PDS, ICDS and MDM.
- Take a lead in engaging key stakeholders such as the Department of Food & Civil supplies, State Nutrition Mission and state level food corporations to take forward the fortified edible oil and fortified wheat flour procurement and distribution through government welfare programs.

Key organizational relationships

- Portfolio Lead, LSFF and Value Chain
- Fortification team, Head of Programs, Policy & External Relations; and Country Director within GAIN India
- Technical Specialist, Knowledge Leadership
- Knowledge Leadership, PST, Policy and Finance team

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JOB REQUIREMENTS
<p>Competencies</p> <ul style="list-style-type: none"> • Project implementation in the development sector • Fast learner • Patient with others • Tech savvy- ability to address issues with trouble shooting and technology quickly • Ability to synthesize, present/report information to diverse audiences • Collaborative • Professional • Demonstrate competency and past work in setting up digital infrastructure at local agencies, providing training and IT trouble shooting • Excellent project management abilities
<p>Experience</p> <ul style="list-style-type: none"> • Substantial professional experience in working across public health/ nutrition projects, preferably in an international development space. • Experience implementing technology (IT) solutions for the development sector preferred, including an understanding of the use of QR codes/mobile phone applications (required) • Experience working with government agencies (preferred) • Experience working with International Organizations (preferred) • Experience in fortification (preferred)
<p>Education</p> <ul style="list-style-type: none"> • Qualified to Master level or equivalent in a relevant field such as social sciences/economics/ development economics or related subjects. • A professional certification in IT solutions would be desirable.
<p>Other requirements</p> <ul style="list-style-type: none"> • Must be willing to travel locally to interact with edible oil industries, government headquarters, and monitoring agency. • Fluent in both English and local languages in India.
WHAT GAIN OFFERS
<ul style="list-style-type: none"> • A competitive remuneration package • Flexible working hours through hybrid working opportunities • Friendly working environment • Professional development opportunities • The chance to make a lasting contribution to reducing global malnutrition