

Global Alliance for Improved Nutrition

Job title:	Intern, Food System Governance		
Classification:	Intern	Direct reports:	0
Work location	Utrecht, The Netherlands	Travel required:	0

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the United Nations in 2002 to tackle the human suffering caused by malnutrition. Due to COVID19, conflict in Ukraine and climate change, malnutrition and hunger have worsened significantly since 2019, reversing a decade of progress. There is growing recognition that our food systems need to change if we are to reverse these trends.

GAIN's Strategy aims to transform food systems to make healthier diets from sustainable food systems accessible to all people and especially those who are most vulnerable to shocks. By 2027, we aim to improve the access of 1.5 billion people to nutritionally enhanced staple foods, improve the access of 25 million people to healthier diets, and support positive food system change in 10 countries. This is bold and complex, and the only way to achieve this is to work together with partners including governments, businesses, and civil society at the country and global level. These goals, and the ways of achieving them, build on our twenty-year legacy of transforming people's lives with improved nutrition through concerted action and effective policy change.

DESCRIPTION
<p>Overall purpose</p> <p>The Food System Governance intern will provide research, reporting and coordination support under the mandate of the Global Food System Governance programme. A participatory approach, evidence, empowerment, and partnerships underpin the activities in this programme. Programme activities include those related to the global influencing agenda, inclusive local governance under various initiatives like Nourishing Food Pathways (NFP), Resilient Markets and Urban-Rural and Regional food systems transformation.</p> <p>This internship focuses on inclusive food systems governance research and supporting Resilient Markets and Nourishing Food Pathways programme teams to manage data according to best practices and to develop, refine and finalise several reports based on workshop activities and data. Prior to the start of this internship GAIN will have convened workshops with multiple stakeholders and partners to engage on a range of governance and traditional food market topics including, market committee and local government food systems governance, food safety, gender and traditional food markets, and infrastructure investment. Additionally, the intern will conduct desktop research on city and local governments food systems governance tools and practices to reshape urban and wider food systems, in support of the development of various internal technical materials. The intern will also undertake various office, coordination and administrative tasks such as scheduling and attending meetings with programme team members and tracking deliverables.</p>
<p>Tasks and responsibilities</p> <p>Project research, data management and reporting</p> <ul style="list-style-type: none"> • Conduct food systems governance desktop research. • Draft internal research reports, presentations and other materials based on desktop studies. • Manage data and data files and present data according to best practices. • Co-develop evidence rich and administrative reports on GAIN's multistakeholder and partners food systems governance workshops. • Ensure accurate documentation of project/activities: filing, access and internal dissemination.

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- Contribute to the development and tracking of communications materials (blogs, articles, videos, social media posts) to drive awareness of GAIN's food systems governance activities.

Project Management and Administrative Support

- Provide research and food systems governance workshop reporting, project management, and administrative support including the development of reporting templates and workflows.
- Support internal project delivery timelines.
- Develop and present presentations.

Key organisational relationships

- Reports to the Food Systems Governance Global Manager.
- Works with country project teams.
- Occasionally, will liaise with GAIN corporate services, Programme Services Team especially the empowering voices programme (Youth, Governance and Gender), and Knowledge Leadership teams.
- GAIN Netherlands office director and office colleagues.

JOB REQUIREMENTS

Competencies

- Descriptive quantitative, robust qualitative and desktop research skills
- Proven ability to proficiently read, write and verbally communicate in English
- Skilled in producing, in English, several key materials including research reports, emails, academic style papers and case studies
- Accurate, reliable and proactive general project coordination and administrative skills
- Ability to collaborate and share learnings with team members in a multicultural, fast paced work environment.
- High level of professionalism and integrity
- Good judgement, critical reviewer, innovative and problem-solving skills
- Computer literate in Outlook, MS word- excel- PowerPoint with general internet literacy

Experience

- University research studies experience.
- At least one period of international experience via other internships, volunteer work or community projects required.
- Experience collaborating as a team member.
- An understanding of food systems, policy, governance, urban food environments and/or nutrition is preferable.

Education

- Must be currently enrolled at a university, either in final year/honours of an undergraduate degree or Masters degree in one of the following relevant areas: public health, agriculture, food systems, development studies, public policy and/governance, public administration, Liberal Arts and Science studies, or related field.

Other requirements

- Fluent written and verbal English
- Must be able to work "in person" from GAIN's office in Utrecht, Netherlands

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WHAT GAIN OFFERS
<ul style="list-style-type: none">• Flexible working hours through hybrid working opportunities• Friendly working environment• The chance to make a lasting contribution to reducing global malnutrition