Global Alliance for Improved Nutrition

Job title:	Intern, Monitoring and Evaluation / Data Analysis

Classification:	Intern	Direct reports:	0
Work location	Nairobi, Kenya	Travel required:	Up to 20% in country

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the United Nations in 2002 to tackle the human suffering caused by malnutrition. Due to COVID19, conflict in Ukraine and climate change, malnutrition and hunger have worsened significantly since 2019, reversing a decade of progress. There is growing recognition that our food systems need to change if we are to reverse these trends.

GAIN's Strategy aims to transform food systems to make healthier diets from sustainable food systems accessible to all people and especially those whose are most vulnerable to shocks. By 2027, we aim to improve the access of 1.5 billion people to nutritionally enhanced staple foods, improve the access of 25 million people to healthier diets, and support positive food system change in 10 countries. This is bold and complex, and the only way to achieve this is to work together with partners including governments, businesses, and civil society at the country and global level. These goals, and the ways of achieving them, build on our twenty-year legacy of transforming people's lives with improved nutrition through concerted action and effective policy change.

DESCRIPTION

Overall purpose

The Intern will provide monitoring and data analysis support to the Kenya team to implement the monitoring framework of the Programmes.

Tasks and responsibilities

Data Analysis & Monitoring of programmatic activities

- Support data analysis for various projects.
- Support designing of data collection tools in survey CTO.
- Support data visualization in Tableau.
- Support project managers and staff to update data in project databases like PRISM.
- Support GAIN country and Knowledge & Leadership (KL) team and other partners in country to develop/review results frameworks/logical frameworks and monitoring plans, develop and ensure adequate use monitoring tools for GAIN Kenya projects.
- With guidance from the Monitoring Manager, support quality assurance and data collection of routine monitoring data from implementing partners and government to track progress of program activities towards objectives.
- Support routine data quality audits (DQAs)
- Visit field as required to ensure that programme progress against monitoring indicators is on track.

Reporting

- Review, analyze data and support preparation of reports on monitoring indicators.
- Contribute to analysis of information collected and support all dissemination efforts including writing reports, briefs and other materials.
- Support dissemination of results to appropriate audience, interpretation of data and follow-up / corrective action

Global Alliance for Improved Nutrition

- Support Monitoring Associate and Manager as appropriate with the writing of GAIN and donor reports
- Participate in diverse activities as assigned to support the sharing of learnings with the project and communications team for further action as necessary.

Research/Evaluations

- Provide support for research studies and/or evaluations as assigned by the supervisors.
- Perform any other duty assigned by the supervisor within your broader mandate.

Key organizational relationships

- Reports to the Senior Monitoring Associate
- Close collaboration with staff members in the GAIN Kenya Programme, Knowledge Leadership and Programme Services Team.

JOB REQUIREMENTS

Competencies

- Excellent interpersonal and communications skills including the ability to effectively liaise with project teams, consultants and government offices as need be.
- Proactive with a commitment to quality and accuracy with close attention to detail
- Able to prioritize, multi-task, work independently, and work well under pressure with frequent deadlines.
- Willingness and ability to work in a multi-cultural, high pressure, results-driven environment.
- Accuracy in the processing of cash transactions, mathematical aptitude and attention to detail.
- Ability to work without close supervision.
- Computer literacy skills.
- Sound judgment.

Experience and Education

- Minimum bachelor's level training in statistics, public health, or a suitable equivalent

Other requirements

- Fluent in written and spoken English, knowledge of additional languages is advantageous.
- Willingness and ability to travel occasionally in country.

WHAT GAIN OFFERS

- Flexible working hours through hybrid working opportunities.
- Friendly working environment.
- The chance to make a lasting contribution to reducing global malnutrition.