# The Global Alliance for Improved Nutrition

| Job title: | Policy and Advocacy Associate |
|---|---|

| Classification: | Grade 3 - Associate | Direct reports: | 0 |
|---|---|---|---|
| Work location | Islamabad, Pakistan | Travel required: | Up to 30% |

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the United Nations in 2002 to tackle the human suffering caused by malnutrition. Due to COVID19, conflict in Ukraine and climate change, malnutrition and hunger have worsened significantly since 2019, reversing a decade of progress. There is growing recognition that our food systems need to change if we are to reverse these trends.

GAIN's Strategy aims to transform food systems to make healthier diets from sustainable food systems accessible to all people and especially those whose are most vulnerable to shocks. By 2027, we aim to improve the access of 1.5 billion people to nutritionally enhanced staple foods, improve the access of 25 million people to healthier diets, and support positive food system change in 10 countries. This is bold and complex, and the only way to achieve this is to work together with partners including governments, businesses, and civil society at the country and global level. These goals, and the ways of achieving them, build on our twenty-year legacy of transforming people's lives with improved nutrition through concerted action and effective policy change.

| DESCRIPTION |
|---|

**Overall purpose**

To strengthen GAIN Pakistan's policy and advocacy work and its ability to engage with and influence national and sub-national policy processes with a food systems approach. Pakistan's latest National Nutrition Survey indicates the scale of malnutrition and its impact on the population. GAIN Pakistan works to support healthier diets for all through programme and policy implementation in Pakistan.

GAIN is seeking a Policy Associate in the Pakistan Country Office for this exciting opportunity. This role will work under the supervision and guidance of the Head of Policy & Advocacy; and will support the implementation of specific project activities including research, preparing briefs and discussion papers, capacity building, partnerships management and reporting to further food system transformation in Pakistan.

**Tasks and Responsibilities**

- Support strategy related work as needed for specific geographies – track decision roadmap, develop relevant interpretations for decision making, provide information whenever decision points are reached in the strategy period, conduct landscape analysis, etc.
- Prepare briefs, discussion papers, memos, high profile slide decks, and engage in other content development support (inputs/notes requested by government partners/stakeholders, developing first drafts of Opinion Editorials, writing country memos and country briefs, publication drafts etc.)
- Facilitate translation of policy decisions into tasks and projects and ensure their effective and timely implementation
- Compile data, conduct data analysis & synthesize findings for reports, briefs, and for engagement with government and other stakeholders
- Meet urgent data requests that require searching several databases/data sources and reports
- Conduct desk research, literature reviews, and other research analysis
- Support the planning and preparation for high level meetings, events, and trips; prepare reports and follow-up
- Maintain a reference document repository

# The Global Alliance for Improved Nutrition

- Support the Head of Policy & Advocacy on stakeholder engagement.
- Any other tasks assigned by the line manager.

**Key Organizational Relationships**

- Report to the Head of Policy & Advocacy
- PEAS team
- GAIN Pakistan
- Government, project partners, and other key external stakeholders

## JOB REQUIREMENTS

**Competencies**

- Ability to conduct desk research, literature reviews, and other research analysis and synthesize findings
- Ability to conduct landscape analysis
- Strong analytical and technical skills
- Strong data analysis skills and ability to review data, generate, and present meaningful reports from them
- Excellent communication skills, both oral and written
- Ability to present complex information to non-technical audiences
- Computer literate, with strong PowerPoint presentation skills
- Ability to work within tight time schedules

**Experience**

- Experience of working with government agencies
- Understanding/Experience in policy (nutrition policy) formulation and implementation
- Understanding/experience/technical knowledge of health systems
- Strong technical knowledge of public health and nutrition, including micronutrient deficiency control.
- Proven experience working in an environment requiring collaboration and liaising with government stakeholders, relevant industries, and international organizations.
- Experience supporting social safety nets and focused programme
- Experience developing Policy/advocacy briefs
- Understanding/Experience in technical policy formulation, social safety net, youth/women engagement/empowerment are desirable.

**Education**

- A University level degree in a relevant field such as agriculture, economics, nutrition, public health, business management, a progressive experience in similar role.
- A master's degree in the above field of studies will be an added advantage.

**Other Requirements**

- Experience in an international NGO
- Experience in stimulating, managing or influencing public & private sector stakeholders.
- Fluent written and verbal English
- Must be willing and able to travel in challenging environments

## The Global Alliance for Improved Nutrition

| WHAT GAIN OFFERS |
| --- |
| <ul><li>A competitive renumeration package</li><li>Flexible working hours through hybrid working opportunities</li><li>Friendly working environment</li><li>Professional development opportunities</li><li>The chance to make a lasting contribution to reducing global malnutrition</li></ul> |