

Global Alliance for Improved Nutrition

Job Title:	Project Manager, Complementary Feeding
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Classification:	Project Manager, R4	Direct Reports:	1 - 5
Work Locations	Mozambique	Travel Required:	Field Visits 20%

The Global Alliance for Improved Nutrition (GAIN) was launched at the UN in 2002 to tackle the human suffering caused by malnutrition. GAIN is a global, Swiss-based foundation that mobilises public-private partnerships and provides financial and technical support to deliver nutritious foods to those people most at risk of malnutrition. Our programs in Africa and Asia enable better diets via nutritional products, such as fortified staples foods, including cooking oil and flour, and condiments like salt and soy sauce. We also support improved maternal and infant health by promoting breastfeeding and specialised products for infants over six months and young children. In addition, we partner with local businesses to improve the quality of food along agricultural value chains. By building alliances that deliver impact at scale, we believe malnutrition can be eliminated within our lifetime.

The focus of the Complementary Feeding (CF) project involves GAIN working with public and private sectors as well as other development partners at the national and regional level to improve CF practices and dietary diversity in children 6-24 months. The project will start with a formative research to identify barriers and enablers to consumption of nutritious foods and optimal feeding practices; this will shape and/or validate the intervention strategy and formulate appropriate messages and mediums for delivery.

The approach will advocate for national strategies and guidelines to be finalised; and to be adopted in a focal state; Engage with the private sector and government for increased accessibility and demand for specific nutritious foods; and design and implement an SBCC strategy that addresses relevant findings in complementary feeding practices.

Description
<p>Overall Purpose</p> <p>The Project Manager will be responsible for ensuring that the interventions by the different executing agencies are coordinated so that overall project milestones and goals are met. S/he will be expected to provide technical support as required.</p> <p>S/he will supervise direct reports/consultants taken on to support project delivery.</p>
<p>Responsibilities:</p> <p>Project Management</p> <ul style="list-style-type: none"> Accountable for the overall Complementary Feeding project management and timely delivery against the project plan, reporting and responsibility for technical and financial documentation for all GAIN, donor and government requirements. Leads the program design, adaptation, implementation, and monitoring in line with the projects strategic plans Monitors the project budget, checks documentation submitted by executing agents and recommends disbursement of funds. Plays a catalytic role in the implementation of the Complementary Feeding project by fostering strong collaboration with implementing agencies. Closely follow up with project partners responsible for implementing and technical assistance and undertake regular supervision to ensure the smooth running of the project with clear project deliverables and reporting system. Ensure timely flow of project-related information between project partners, Country Director and QUAD team as is relevant to successful project implementation.

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- Visits the field regularly to ensure that project progress is on track and to design and implement risk mitigation plans if required.
- Follow up on contracts implementation including timely financial and narrative reports, disbursements and monitor fund utilization in line with the jointly agreed deliverables.
- Responsible for overall reporting of the program progress reports including monthly, quarterly and annual reports for internal GAIN and government requirements.
- Work collaboratively with other project and QUAD team members to ensure necessary program planning, budgeting, resource availability and that management activities function smoothly and efficiently.
- Performing other duties as directed by the GAIN Mozambique Country Director.

Demand Creation

- Provide local expertise and technical support for the design and implementation of the social marketing community level interventions.
- Developing, pre-testing, and producing communication tools and job aids based on evidence-based theories and methodologies, in line with the social marketing strategy.
- Coordinating with research firms, advertising agencies, public relations experts, production vendors, community mobilizers, and/or consultants hired by the projects to assist with social marketing or community level work.
- Coordinating with stakeholders and assisting with technical activities involving co-existing social marketing communications campaigns.

Learning Agenda

- Working with the Knowledge Leadership staff and the Programme Services Team to monitor and evaluate the progress and impact of social marketing activities.
- Carry out impact assessments on project target groups during the course of the project and apply course corrective measure where necessary
- Assisting in documenting projects results and impacts in various forms, including media stories, lessons learned, case studies, and other areas.

Key Organizational Relationships

- GAIN Mozambique Country Director & Mozambique country team
- Programme Services Team, Knowledge Leadership and Finance QUAD focal points
- Creative and activation agencies and other key partners like government.

Job Requirements

Skills & Attributes

- Excellent project management capabilities
- Experienced in community level project implementation and management, preferably for social marketing and behaviour change programs.
- Ability to travel minimum 50 days a year to project areas.
- Analytical, with the ability to effectively liaise with creative and research agencies and government offices.
- Excellent interpersonal and communications skills in both English and Portuguese.
- Proactive with a commitment to quality and accuracy with close attention to detail.
- Able to prioritize, multi-task, and work well under pressure with frequent deadlines.
- Reliable and enjoys working in a multi-cultural, cross functional team with flexible and adaptable approach to work.
- Ability to work without close supervision.

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<p>Experience</p> <ul style="list-style-type: none"> • Minimum 5 years work experience out of which 1 year should have been in implementing community level behaviour change interventions and / or designing behaviour change programmes. • Experience with creating social movements or changing social norms is highly desirable. • Experience in implementing results-oriented behaviour change programmes, preferably in partnership with multiple program partners. • Experience in public health and/or nutrition is highly desirable but not essential.
<p>Education</p> <ul style="list-style-type: none"> • Professional university degree in Marketing or Communications or have an equivalent combination of education and behaviour change implementation work experience.
<p>Language</p> <ul style="list-style-type: none"> • Excellent command of written and spoken English and Portuguese.
<p>Other Requirements</p> <ul style="list-style-type: none"> • Mozambican citizen preferred. • Ability to work independently and meet deadlines. • Highly flexible, with the ability to work effectively as part of a multicultural team. • Ability to work effectively even under pressure. • Pragmatic, dynamic and autonomous person.

May 2018