

## Global Alliance for Improved Nutrition

<b>Job Title:</b>	Portfolio Lead, Large Scale Food Fortification & Value Chain
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<b>Classification:</b>	Grade 6	<b>Direct Reports:</b>	1 - 5
<b>Work Location</b>	Dhaka, Bangladesh	<b>Travel Required:</b>	40%

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the UN in 2002 to tackle the human suffering caused by malnutrition. Working with both governments and businesses, we aim to transform food systems so that they deliver more nutritious food for all people. In particular, we aim to make healthier food choices more desirable, more available, and more affordable. GAIN's mission is to advance nutrition outcomes by improving consumption of nutritious and safe food for all people, especially the most vulnerable to malnutrition.

GAIN fights malnutrition in Bangladesh through innovative and sustainable models that increase access to affordable nutritious foods among communities vulnerable to malnutrition. For example, GAIN successfully supported national legislation on the fortification of edible oil with Vitamin A and facilitated the National School Feeding and Nutrition Policy and National Strategy on Prevention and Control of Micronutrient Deficiencies, Bangladesh in close partnership with Government of Bangladesh and development partners.

Description
<p><b>Overall Purpose:</b></p> <p>The Portfolio Lead – Food Fortification and Value Chain (linked with food quality and safety) shall be responsible for the design, development, implementation and management of all GAIN Bangladesh projects under the Large-Scale Food Fortification (LSFF) programme along with Value Chain. The Portfolio Lead LSFF and Value Chain will be directly responsible for the implementation of the work streams including ensuring financial management and burn rates based on forecast. This position is part of the Bangladesh senior management team and is expected to ensure organizational efficiency and effectiveness through participation in decision making, advising on strategic programmatic areas, issues, communication and implementation of agreed decisions.</p> <p>Furthermore, the Portfolio Lead is responsible for ensuring quality implementation of all LSFF and market development related programs, business development and GAIN's food and nutrition portfolio in Bangladesh. Reporting to the Country Director the Portfolio Lead shall work closely with Finance and Admin Manager, , the HQ LSFF Programme Lead, other Portfolio Leads and Technical Specialist, Knowledge Leadership (KL) to achieve high program quality through evidence-based work and ensure compliance.</p>
<p><b>Tasks and Responsibilities:</b></p> <p><u>Program Management</u></p> <ul style="list-style-type: none"> <li>• As Portfolio Lead manage Large Scale Food Fortification (LSFF) along with Food Quality and Food Safety as part of Value Chain within GAIN Bangladesh portfolio and consortium;</li> <li>• Building working relationships with private sectors and business involved with Food Fortification, quality and safety;</li> <li>• As part of QUAD ensure operational and result highlights are represented at Global level;</li> </ul>

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- Implementation of the programs in partnership with ministries and other stakeholders;
- Support process, progress and budget monitoring of LSFF and value chain programmes;
- Lead timely submission of program reports as agreed with donors and other stakeholders;
- Support GAIN team in resource mobilization and strategic direction;
- Keep up to date with changes in the operating environment, synthesize insights and implications, and share these with others in GAIN as appropriate;
- Build a network of relevant experts locally: and
- Support in Resource Mobilisation working with Country and Global Teams.

### Project Management

- Ensure time-bound management of LSFF (oil, salt and rice) projects aligning with Technical Assistance Project Proposal (TAPP), Ministry of Industries and donor and organizational compliance;
- Lead on market shaping activities on food fortification in Bangladesh;
- Take lead to ensure timely delivery of all LSFF and value chain project deliverables with targeted burn rate;
- Regularly report on progress based on monitoring of implementation and budget and activities aligning with GAIN and donor requirements;
- Ensure GAIN's regular interaction with partners and increase the profile of LSFF and business development among stakeholders including sharing of learnings.

### Team Management

- Supervise program staff by providing direction, input and feedback;
- Ensuring efficient and effective management of LSFF and value chain staffs along with PMU, CIDD, Food Safety Authority and relevant ministries, departments, institutions and other relevant partners;
- Work as part of GAIN Country Office and Global team and nurturing and supporting organizational culture and value including mentoring of team members.

### **Key Organizational Relationships**

- Reports to Country Director.
- Bangladesh Senior Management Team
- Targeted Dietary Improvement program team and finance
- Works with Knowledge Leadership teams at Country Office and Headquarters
- Works with the LSFF and Value Chain Global teams
- Liaises with local partners, private sector, SUN Business Network (SBN) and stakeholders to ensure optimal project implementation.
- Liaises with consultants and experts who provide technical assistance to the projects under LSFF.
- Liaises with partners, donors, and other stakeholders to safeguard GAIN's external reputation and to support resource mobilization.

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<b>Job Requirements</b>
<p><b>Competences (Skills &amp; Attributes)</b></p> <ul style="list-style-type: none"> <li>• Excellent management, leadership, planning and prioritization skills;</li> <li>• Excellent analytical skill, with the ability to effectively liaise with creative and research agencies and government offices;</li> <li>• Conceptual skills, adaptability and flexibility</li> <li>• Ability to work in a multicultural environment in a participatory manner to achieve established goals;</li> <li>• Strong communication skills, able to work effectively in a multi-cultural environment</li> <li>• Excellent interpersonal and communications skills in both English and Bangla.</li> <li>• Able to prioritize, multi-task, and work well under pressure with frequent deadlines;</li> <li>• Reliable and enjoys working in a multi-cultural, cross functional team with flexible and adaptable approach to work;</li> <li>• Ability to work independently and meet deadlines;</li> <li>• Computer literacy with excellent Excel, MS word, Outlook, and Power Point skills.</li> </ul>
<p><b>Experience</b></p> <ul style="list-style-type: none"> <li>• Minimum 5 years' experience in program and project management position, in an international development organization and private sector. Experience of working in food industries is highly desirable;</li> <li>• Previous experience of senior management position in development, private sectors and food industries;</li> <li>• Experience of work with high level of Government Officials at Ministry levels;</li> <li>• Practical experience in donor reporting, designing and coordinating monitoring and evaluation;</li> <li>• Wide experience of working with the private sector or experience of collaboration with business partners is preferable;</li> <li>• Broad understanding of the nutrition-food security nexus, food engineering, food industries and value chains;</li> <li>• Strong track record of leading large-scale food and nutrition security /agri-business programs and demonstrating impact;</li> <li>• Track record on successful fundraising with statutory, private and corporate donors;</li> <li>• Demonstrated success in building and managing multi-disciplinary teams;</li> </ul>
<p><b>Education</b></p>

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- Masters or above in agricultural science, food science/business/food technology/food engineering/or a suitable equivalent;

### Language

- Excellent command of written and spoken English and Bangla.

### Other Requirements

- Bangladeshi citizen;
- Willingness and ability to travel widely in country and overseas as and when required.