

Global Alliance for Improved Nutrition

Job title:	Junior Associate, Behaviour Change Unit (BCU)		
Classification:	E2	Direct reports:	0
Work location	Nampula, Mozambique	Travel required:	Up to 40%

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the UN in 2002 to tackle the human suffering caused by malnutrition. Working with both governments and businesses, we aim to transform food systems so that they deliver more nutritious food for all people. In particular, we aim to make healthier food choices more desirable, more available, and more affordable. GAIN's mission is to advance nutrition outcomes by improving consumption of nutritious and safe food for all people, especially the most vulnerable to malnutrition.

DESCRIPTION
<p>Overall purpose</p> <p>The Junior Associate, BCU will assist the implementation of all GAIN Nutrition Projects in Nampula Province: Dutch Funded Adolescent Nutrition Project and the Better Diets for Children (BDC) Project, as well as GAIN's component of USAID funded Transform Nutrition (TN).</p>
<p>Tasks and responsibilities</p> <p><u>Assist in the set-up of activities in the field:</u></p> <ul style="list-style-type: none"> • Assist the setting up of Nutrition Groups created for the BDC project; • Ensure that IEC materials for the Emo Demos and Heroine Game are properly organised and delivered on time to the facilitators; • Conduct training of trainers for the Emo-Demos and Heroine game. Support in developing a supervision checklist; • Conduct regular supervision visits to GAIN's nutrition activities, under the Dutch funded projects and TN; • Provide on time feedback on any needed corrections to the facilitators of the Emo Demos and Heroine Game; • Prepare a report of the results of the supervision and share with the TN senior staff, the CLA officer and relevant project managers at GAIN; • Inform of any corrective action taken and recommendations for change to relevant TN senior staff; <p><u>Support the monitoring of activities in the field:</u></p> <ul style="list-style-type: none"> • Support M&E staff (including KL) in developing a monitoring system for the Emo Demos and Heroine Game interventions; • Support Emo Demos and Heroine Game facilitators in filling the monitoring forms; • Review regularly monitoring data and provide feedback to implementing partners; • Guide and supervise the data management process conducted by the project assistant; • Share monitoring data with relevant project managers at GAIN and KL; • Review implementing partners activity reports;

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Reporting:

- Prepare a description of activities implemented for the relevant project managers at GAIN prior to GAIN's Quarterly/semesterly and annual reports to Donors;

Learning agenda

- Assisting in documenting projects results in various forms, including media stories, lessons learned, case studies and other areas;
- Participate in the identification of new behaviours for new Emo-Demos;
- Support the development of new Emo-Demos;
- Implement the pre-test of new Emo-Demos;
- Support KL in developing and organising any qualitative and quantitative evaluations of GAIN's nutrition interventions and TN interventions in Nampula Province;

Key organisational relationships

- Reports to the Transform Nutrition & CLA Coordinator.
- Will work closely with the BCU project team and other project teams in the Mozambique office.
- Will liaise regularly with service providers and government, as well as implementing partners.

JOB REQUIREMENTS

Competencies

- Good project management, administrative, networking and communication skills
- Highly motivated with the ability to work independently and able to deliver high quality work and achieve milestones within tight deadlines
- Flexible and well-organised
- Good team player.
- Strong written and verbal communication and presentation skills, including a proven ability to communicate diverse and disparate information and messaging in simple and concise formats
- Advanced Microsoft Word, Excel and Powerpoint skills with proven experience

Experience

- Relevant work experience in the international development sector in a similar role.
- Practical work experience with government and service providers.

Education

- Bachelor's degree in psychology, anthropology, health/nutrition or development studies or other related field.

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Other requirements

- Business English and Portuguese required, written and verbal

WHAT GAIN OFFERS

- Flexible working hours
- Friendly working environment
- Professional development opportunities

June 2020