

The Global Alliance for Improved Nutrition

Job title:	Project Manager, Food Fortification		
Classification:	D4 – Project Manager	Direct reports:	1 - 5
Work location	Addis Ababa, Ethiopia	Travel required:	Field Visits 30%

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the UN in 2002 to tackle the human suffering caused by malnutrition. Working with both governments and businesses, we aim to transform food systems so that they deliver more nutritious food for all people. In particular, we aim to make healthier food choices more desirable, more available, and more affordable. GAIN's mission is to advance nutrition outcomes by improving consumption of nutritious and safe food for all people, especially the most vulnerable to malnutrition.

DESCRIPTION
<p>Overall purpose</p> <p>The Project Manager- Food Fortification will be responsible for managing the quality implementation of GAIN's Food Fortification portfolio in Ethiopia - Universal Salt Iodization (USI), wheat and edible oil fortification. S/he will regularly provide management, technical and partnership support to Program Associate(s) ensuring quality implementation of Large-Scale Food Fortification projects and maintain functional relationship with Knowledge Leadership, global LSFF and Finance teams.</p> <p>S/he will maintain a working relationship with other food fortification implementation partners, fortified foods processors, government & policy institutions and relevant strategic and development partners who have similar activities and programs.</p> <p>S/he will also assist in developing concepts, proposals and explore new programmatic areas based on learning from the projects. S/he will be actively involved in GAIN's QUAD programme management process for respective workstreams and provide updates and course correction on project implementation. The position will report to the Country Director.</p> <p>The workstation will be mainly based in Addis Ababa with travel (30%) across the country as and when appropriate. Specifically, the Project Manager will support the delivery of the following key activities:</p> <ul style="list-style-type: none"> • Advocacy on the benefits of food fortification including regulations in Ethiopia • Support coordination work on food fortification across various stakeholders in Ethiopia such as industry, government agencies and development partners • Operationalization of a local vitamin and mineral premix and other inputs supply system for food fortification in Ethiopia • Support business model development for SME processors of fortified foods in addition to large scale processors • Support provision of technical assistance to processors of fortified foods and regulatory agencies in monitoring • Lead on evaluations, knowledge generation and dissemination of activities for the food fortification programme

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Tasks and responsibilities:

Role in Project Implementation

- Responsible for management of LSFF projects in terms of partnership management, technical, reporting, and monitoring supports
- Contribute in developing a detailed implementation plan highlighting the challenges, monitoring implementation partners, research & evaluation agencies, and other stakeholders
- Prepare the project progress reports, help with timely forecasts of funds with support from the Finance team
- Mentor the Program Associate with delegated responsibilities and provide guidance in consultation with Country Director

Project Management

- Ensure time-bound management of LSFF (oil, salt and wheat) aligning with donor and organizational compliance
- Work closely with Ministry of Industries and Health, regulatory agencies and other government agencies on successful implementation of the program
- Develop strong relationships with private sector (wheat and oil industry) to ensure commencement and scaling up of wheat and oil fortification in Ethiopia
- Stakeholder mapping and management of key interest groups for the effective implementation of food fortification programmes in Ethiopia
- Lead advocacy efforts on food fortification in Ethiopia with a particular emphasis on wheat and oil fortification
- Take the lead in developing progress report, annual reports (programmatic and financial) and as part of GAIN's QUAD programme management process
- Ensure timely delivery of all LSFF project deliverables with targeted burn rate
- Ensure GAIN's regular interaction with partners and increase the profile of LSFF and business development among stakeholders including sharing of learnings
- Contribute to concepts, proposals, and explore new programmatic areas based on learning from the projects

Technical supervision, Monitoring and Evidence Generation

- Work with the Knowledge Leadership team to develop a results and monitoring framework and tools to closely monitor projects impact
- Field visits to ensure that project progress is on track and the risk mitigation plan is up to date
- Lead or facilitate documenting experiences, preparing reports, presentations, briefs and articles for wider dissemination and publication
- Provide support in research and evaluation activities in Ethiopia as needed
- Provide market information periodically regarding other fortified foods on the market or in social safety nets in Ethiopia (e.g. wheat flour, edible oils etc.)

People Management

- Support the recruitment of key staff (direct reports) and motivate team members to attain project goals, adhere to their responsibilities and project milestones
Monitor staff performance and complete performance reviews

Key organisational relationships

- Reports to GAIN Country Director
- Policy Advisor, Finance Manager
- Line manages the LSFF, Associate
- Global Knowledge Leadership, Programme Services (Fortification), Nutrition Enterprise Unit and Finance teams

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JOB REQUIREMENTS
<p>Competencies</p> <ul style="list-style-type: none"> • Strong managerial, organizational skills • Ability to work effectively independently and in a cross-cultural team environment • Excellent project coordination, management, negotiation, and advocacy skills • Excellent analytical and organizational skills • Ability to operate within the corporate and public sectors to effectively liaise with private companies, development agencies, and governments at senior level • Excellent stakeholder management with the ability to advocate, cultivate and negotiate significant senior level partnerships and relations and operate in high level meetings and similar settings • Takes initiative, prioritizes, multi-tasks, and works well under pressure to meet deadlines • Clear and systematic thinking that demonstrates good judgment, expert problem solving, and creativity • Strong presentation and communication skills (oral and written) in multi-cultural, multi-lingual environments. • Ability to provide direction and support in the formulation and dissemination of strategy, policy analysis, and recommendations • Excellent follow-up skills within a diverse set of concurrent operation, programme, and business development related functions • Excellent interpersonal and communications skills in both English and Amharic
<p>Experience</p> <ul style="list-style-type: none"> • Demonstrable professional experience working in the field of nutrition, food processing, private public partnerships, private sector development or international development is required • Experience in strategy development, advocacy, communications, and documentation of best practices • Experience in providing on-the-job and formal training to various partners as well as management of workshops and other public events • Experience of managing and developing staff • Knowledge of food fortification and public nutrition programming is preferred • Experience and knowledge of best practice in quality assurance and control, food safety, and regulatory mechanisms is an added advantage • Experience of technical assistance to SMEs on business model development, business support services, production and supply chain management desirable • Demonstrated experience in managing projects in Ethiopia is essential
<p>Education</p> <ul style="list-style-type: none"> • Bachelors' Degree or equivalent qualification in Food Technology, Business, Development or Nutrition is desirable
<p>Other requirements</p> <ul style="list-style-type: none"> • Ability to work independently and meet deadlines • Pragmatic, dynamic and autonomous person • Willingness to travel to field sites frequently

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WHAT GAIN OFFERS

- Flexible working hours
- Friendly working environment
- Professional development opportunities