

# The Global Alliance for Improved Nutrition



|                        |   |                         |       |
|------------------------|---|-------------------------|-------|
| <b>Job title:</b>      | Project Manager, Multiple Micronutrient Supplementation (MMS) |                         |       |
| <b>Classification:</b> | D4 -Project Manager   | <b>Direct reports:</b>  | 1 - 5 |
| <b>Work location</b>   | Dhaka, Bangladesh   | <b>Travel required:</b> | 30%   |

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the UN in 2002 to tackle the human suffering caused by malnutrition. GAIN's purpose is to advance nutrition outcomes by improving the consumption of nutritious and safe food for all people, especially the most vulnerable to malnutrition. Working with both governments and businesses, GAIN aims to transform food systems so that they deliver more nutritious food for all people. GAIN has a proven record of facilitating practical solutions that increase the nutritional value and safety of foods in ways that work for consumers, businesses, and governments. For more details, please visit: [www.gainhealth.org](http://www.gainhealth.org)

| DESCRIPTION   |
|---|
| <p><b>Overall purpose</b></p> <p>The Project Manager (Multiple Micronutrient Supplementation) will be responsible for managing and quality implementation for MMS project Delivery in Bangladesh.</p> <p>The postholder will primarily lead the implementing with partners and will maintain a working relationship with government &amp; policy institutions, and relevant strategic and development partners who have similar activities. They will contribute to developing Project Implementation Plan, budget and review its progress against Key Performance Indicators (KPI) and targets.</p> <p>They will also contribute to developing concepts, project proposal and explore new programmatic areas based on learning from the projects. The role will report to the Portfolio Lead, Driver of Food Systems Transformation at the Country Office, Bangladesh.</p>   |
| <p><b>Tasks and responsibilities</b></p> <p><b><u>Role in Project Implementation</u></b></p> <ul style="list-style-type: none"> <li>- Lead project implementation and provide supportive guidance in partnership and collaboration with executive agencies, creative agencies, research &amp; evaluation agencies.</li> <li>- Responsible to manage and strengthen a national technical committee for market-based model and liaise with technical advisory group for free based model lead by the government to harmonise standards on MMS in Bangladesh.</li> <li>- Facilitate an enabling environment for policy support and greater buy in to scale up MMS through the public and private channels and improve the access for achieving positive birth outcomes.</li> <li>- Advocacy to integrate MMS in relevant national guidelines and policies for improving maternal health and nutrition.</li> <li>- Responsible to influence policy around the MMS and ensure high-quality local production in collaboration with competent pharmaceutical companies and implementing partners.</li> <li>- Provide technical and need-based capacity inputs to implementing partners for effective implementation and monitoring of progress of the MMS business model.</li> <li>- Provide capacity building training to the public and private ANC platforms to enhance knowledge and skills on MMS.</li> <li>- Provide leadership in developing a detailed implementation plan with clear roles and responsibilities of implementation partners, creative agencies, research &amp; evaluation agencies, and other stakeholders.</li> <li>- Support in developing relevant Behaviour Change Communication messages and materials in consultation with partners and relevant experts.</li> <li>- Responsible for overall reporting of the project progress, quarterly budget forecast, timely management of the funds with support from the Finance team.</li> <li>- Support to create a viable supply chain to increase the access of MMS to under privileged segments.</li> <li>- Responsible to create and maintain a digital interface for accounting consumer feedback and compliance tracking of MMS.</li> </ul> |

- Manage various events: roundtable, workshop, meeting and any other events for project planning, re-designing, as well as share learnings with wider targeted audiences.

## **Role in Partnership Management and Collaboration**

- Collaborate with the Country team, Portfolio Management and Delivery team on programme strategy, communications, and implementation of all project components including effective performance management of sub-contractors, and technical consultants.
- Development and maintaining working relationships with key stakeholders including government institutions (mainly MoH&FW, DGHS, DGFP, DGDA, IPHN, NNS, BNNC and other relevant line agencies), the donor community, UN agencies, I/NGOs and the private sectors are linked in implementing the MMS project.
- Building a functional relationship with the relevant stakeholders to create an enabling environment to get the buy-in of the project interventions.
- Work with strategic and alliance partners in the maternal nutrition for joint advocacy, coordination, research, and share learnings.

## **Technical Supervision, Monitoring and Evidence Generation**

- Collaborate with the Knowledge Leadership team to develop result and monitoring framework and tools to closely monitor projects impact.
- Develop policy documents and guidelines for MMS production as per UNIMMAP formulation with right price positioning, correct channel of distribution, effective promotion, implementation, and monitoring.
- Develop technical documents and country proposition for MMS what will be shared with the Global Taskforce for prioritising MMS in ANC guidelines.
- Visits the field activities to ensure that project progress is on track and the risk mitigation plan is up to date.
- In collaborating with KL team, facilitate documenting experiences, preparing reports, presentations, briefs and articles for wider dissemination and publication.
- Contributing to develop concepts, proposals, and explore new programmatic areas and funding opportunities based on learning from the projects.
- Actively involve in GAIN's QUAD process with respective workstreams and ensure quality project operation.

## **Key organisational relationships**

- Reports to Portfolio Lead, Drivers of Food System Transformation, GAIN Bangladesh
- Line manages the Programme Officer, MMS and the Communications Associate
- Work with Project Support Team (PST)
- Collaborate with Knowledge Leadership (KL) team and Finance team

## **JOB REQUIREMENTS**

### **Competencies**

- Excellent project management and strategic thinking abilities.
- A dynamic individual with excellent interpersonal and communication skills in multicultural, multi-lingual environments.
- Self-motivated and solution oriented with an ability to work independently and proactively showing commitment to ensure quality and accuracy.
- Clear and systematic thinking capabilities that demonstrate in creativity, observation skills to identify issues and challenges with course correction/problem solving skills in project implementation.
- Dynamic individual with excellent interpersonal communication and negotiation & advocacy skills with the ability to effectively liaise with executive agencies, creative and research agencies, private sectors, and government institutions.
- Ability to prioritise, multi-tasking, and work-well under pressure to meet deadlines.
- Proven ability to work effectively in a multi-cultural, cross-functional team with a flexible and adaptable approach to work.
- Flexible and willingness to travel frequently to field in challenging context.
- IT literate with excellent MS Office skills and fluency in spoken and written English is essential.

## Experience

- Substantial experience in developing and managing projects in a multi-cultural environment in public health nutrition with government or international organizations.
- Strong experience in maternal nutrition project implementation and management, preferably for promoting micronutrient supplementation as well as food diversification and nutrition activities.
- Strong analytical and technical abilities particularly on maternal nutrition and multiple micronutrient supplementation as well as safe and nutritious food system in general.
- In-depth knowledge and experience in working with health and nutrition related policy, guideline, protocol, and approach.
- Ability to operate within the corporate and public sectors to effectively liaise with private companies, pharmaceutical companies, development agencies, and governments in multiple cultures.
- Good facilitation skills to provide capacity building supports to the implementation partners and relevant stakeholders.
- Working experiences in providing supportive supervision and programme monitoring at field level is an asset.
- Experience in analysis of data and quality reporting is important.

## Education

- Master's degree in public health, nutrition, international relationship, business administration, or a suitable equivalent.

## WHAT GAIN OFFERS

- Flexible working hours
- Friendly working environment
- Professional development opportunities