

Global Alliance for Improved Nutrition

Job title:	Programme Associate, Youth and Adolescent Nutrition
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Classification:	D3 - Associate	Direct reports:	0
Work location	Dhaka, Bangladesh	Travel required:	Up to 40%

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the UN in 2002 to tackle the human suffering caused by malnutrition. Working with both governments and businesses, we aim to transform food systems so that they deliver more nutritious food for all people. In particular, we aim to make healthier food choices more desirable, more available, and more affordable. GAIN's mission is to advance nutrition outcomes by improving consumption of nutritious and safe food for all people, especially the most vulnerable to malnutrition.

DESCRIPTION
<p>Overall purpose</p> <p>The Programme Associate will be responsible for supporting with the effective and quality implementation of the BKBT campaign and other youth and adolescent nutrition activities under the guidance from Bangladesh country team.</p> <p>The postholder will support the young people involved in the campaign; and will be responsible for increasing the visibility of the campaign, outreach and impact, strengthening links with a range of government partners and relevant stakeholders.</p> <p>They will work with the Project Manager to ensure rigorous delivery of Project Implementation Plan (PIP), budget and review its progress against Key Performance Indicators (KPI) and targets. The postholder will also contribute to developing new concepts, project proposal and explore opportunities for GAIN in Bangladesh, based on project learnings.</p> <p>The Programme Associate will work with the wider GAIN team supporting the Act4Food campaign, to ensure leverage opportunities between national and global campaigns. The role will report to the Project Manager, Youth and Adolescent Nutrition at the Country Office, Bangladesh.</p>
<p>Tasks and responsibilities</p> <p>Working closely with the Project Manager, Youth and Adolescent Nutrition, the Programme Associate will be responsible for the following tasks:</p> <p><u>Role in Project Implementation and campaign coordination</u></p> <ul style="list-style-type: none"> • Support with the supervision of planned activities in partnership and collaboration with executive agencies, creative agencies, research & evaluation agencies. • Support partners in developing communication techniques and messaging for the campaign so that both are easily understood by youth in order to improve their food behaviours at individual and family level. • Support to develop the innovative e-learning module/course (digital and/or animated) on nutrition education for the young people and other relevant partners; and facilitate expansion of the e-learning course to encourage user participation.

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- Support in designing digital apps as a part of nutrition demand creation through engaging social media networks as well as its execution and monitoring in collaboration with creative and digital partners.
- Explore and find opportunities for young people to get engaged in the campaign Bhalo Khabo Bhalo Thakbo and its various activities like the nutri-leaders competition.
- Support with the capacity building of young people, advising them on planned activities and campaigns and providing them with opportunities to connect with youth across the GlobeSupport young people in Bangladesh to get involved in the Act4Food campaign and provide them with opportunities to connect with youth across the globe.
- Support to organise various events: roundtables, workshops, meetings and any other events for project planning, re-designing, as well as share learnings with targeted audiences.
- Provide capacity building training and needs-based capacity inputs to implementing partners for effective implementation and monitoring of progress of the project.
- Responsible for reporting of the project progress reports, quarterly budget forecast, timely management of the funds with support from the Finance team.

Stakeholder Management and Collaboration

- Develop and maintain working relationships with key stakeholders including government institutions and other relevant line agencies, the donor communities, UN agencies, I/NGOs, and the private sectors creating an enabling environment to get the buy-in of the project interventions.
- Working with educational institutions, strategic partners, alliance partners and other relevant organisations working in youth and adolescent nutrition workspace for joint advocacy, leverage coordination and research to share learnings.
- Facilitate engagement of influencers to reach young people to motivate changing food behaviour.
- Ensure the project leverage and link with the wider Action for Food and Action for Change (A4F/C) campaign globally.

Technical Supervision, Monitoring and Evidence Generation

- Visits activities implementing by the partners throughout Bangladesh to ensure that project delivery and progress is on track.
- Support documenting experiences, preparing reports, presentations, briefs and articles for wider dissemination and publication of the project learnings and achievements.
- Support preparations of the QUAD documentation and reporting with the project team.

Key organisational relationships

- Reporting to the Project Manager of Youth and Adolescent Nutrition, Bangladesh.
- The Programme Associate will liaise with external partners and consultants
- Support to Portfolio Lead, Drivers of Food Systems Transformation cluster in GAIN within the Programme Support Team (PST)
- Collaborates with Knowledge Leadership (KL) team and Finance team

JOB REQUIREMENTS

Competencies

- Excellent and dynamic facilitation skills
- Strong project management skills
- Good understanding of current food systems trends and youth priorities, and able to identify knowledge and practice gaps
- Self-motivated and solution oriented with an ability to work independently and proactively showing commitment to ensure quality and accuracy.

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- Clear and systematic thinking capabilities that demonstrates in creativity, observation skills to identify issues and challenges with course correction/problem solving skills in project implementation.
- Excellent interpersonal communication and negotiation skills with the ability to effectively liaise with executive agencies, creative and research agencies.
- Ability to prioritise, multi-tasking, and work-well under pressure to meet deadlines.
- Proven ability to work effectively in a multi-cultural, cross-functional team with a flexible and adaptable approach to work.
- IT literate with excellent MS Office skills and fluency in spoken

Experience

- Demonstrable experience in implementing and managing projects in food and nutrition sectors with government or international organizations.
- Experience in campaign management, especially projects related to and working with youth, stakeholder engagement, youth engagement, public engagement, social media, project management, or related areas.
- Experience in social behaviour change communication for young people (youth and adolescent) on nutrition and food system.
- Having knowledge on health, food system, and nutrition related policies and guidelines and priority plans of the Government of Bangladesh.
- Good facilitation and relationship management skills to provide capacity building support to the implementation partners and relevant stakeholders.
- Working experience in providing supportive supervision and programme monitoring at field level is an asset.
- Effective communication skills and ability to work in challenging field situations is a priority.
- Experience in analysis of data and quality reporting is important.

Education

- Master's degree in nutrition, public health or equivalent

Other requirements

- Business Bangla and English, written and verbal is essential
- Flexible and willingness to travel frequently to field in challenging context.

WHAT GAIN OFFERS

- Flexible working hours
- Friendly working environment
- Professional development opportunities