

Global Alliance for Improved Nutrition

Job title:	Project Manager, CRS-led Nawiri Program		
Classification:	Grade 4 – Project Manager	Direct reports:	1 - 5
Work location	Nairobi, Kenya	Travel required:	Up to 30%

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the UN in 2002 to tackle the human suffering caused by malnutrition. Working with both governments and businesses, we aim to transform food systems so that they deliver more nutritious food for all people. In particular, we aim to make healthier food choices more desirable, more available, and more affordable. GAIN's mission is to advance nutrition outcomes by improving consumption of nutritious and safe food for all people, especially the most vulnerable to malnutrition.

The USAID Bureau of Humanitarian Assistance (BHA) funded 5-year Resilience Food Security Activity (RFSA) in Kenya, Nawiri Program aims to sustainably reduce levels of acute malnutrition among vulnerable populations in Isiolo and Marsabit counties of the arid and semi-arid lands (ASAL) regions of Kenya. Nawiri interventions are expected to include those which work with local private-sector actors (e.g., producers and processors) who support the value chains for milk and meat, as well as work to support the role of the private sector in the local food system more broadly. To help support implementation of this work, GAIN is a partner on the Catholic Relief Services (CRS) led Nawiri consortium, leading the Market and Food Systems work. GAIN will work alongside other partners to implement program activities that seeks to strengthen the functionality of the local private sector actors and the local market systems to improve availability, accessibility, affordability, and/or desirability of nutritious foods to vulnerable households in Marsabit and Isiolo of ASAL counties.

DESCRIPTION
<p>Overall purpose</p> <p>Reporting to the GAIN Head of Programmes, and Private Sector Engagement and Livelihoods Manager within the Nawiri Consortium, the Project Manager will monitor and manage the progress of CRS-led Nawiri Program in Kenya. Responsible for leading on all the Nawiri related technical assistance and implementation activities as defined in the program proposal and work plan.</p> <p>The Project Manager will be responsible for ensuring that the interventions by different partners are coordinated with those being implemented by GAIN so that overall project milestones and goals are met. They will be expected to provide technical support on food and market systems work as required.</p> <p>The Project Manager will oversee financial control and proactively review, make recommendations and report on programmatic activities, to support the delivery of GAIN's strategic plan for Nawiri in Kenya.</p>
<p>Tasks and responsibilities</p> <p><u>Project management</u></p> <ul style="list-style-type: none"> • Provide technical supply chain and demand creation direction and inputs to all projects with these elements. • Provide oversight, technical direction, and implementation of evidence based strategies and interventions geared toward improving the food and market systems as desired under the Nawiri program. • Provide technical guidance, advice and assistance in facilitating planning and implementation strategies and interventions for the Nawiri program. • Identify and flag any potential issues or risks that could affect the progression of the project. Work with the Country Director to identify potential solutions.

Global Alliance for Improved Nutrition

- Establish and manage working relations within the Nawiri program consortium partners and a diverse set of stakeholders – INGOs, bilateral agencies, government departments, business and non-profit partners.
- Take lead in conceptualizing and organizing county level engagement, consultations, workshops related to GAIN's work within the Nawiri program and as required in the program.
- Responsible to ensure adherence to technical standards and compliance to technical guidelines and policies within Nawiri.
- Ensure quality monitoring of all food and market systems activities implemented by GAIN within Nawiri. Responsible for the timely submission of high-quality workplans, reports, success stories and other documents as per organizational procedure and donor requirements.
- Working with the communications team to ensure effective documentation of the work being implemented.
- Represent GAIN at external meetings with partners and local stakeholders when needed.
- Comply with and implement according to GAIN's and the program lead's (CRS) various policies, e.g. gender, diversity, environmental and safeguarding etc.

People management

- Line manage a number of direct reports including supporting work plan development and performance management.
- Lead, manage and motivate the team, creating an environment that enables staff to maximize their potential and facilitates high performing teams
- Ensure the recruitment, management and development of high performing team in line with the demands of the project work plan.

Key organizational relationships

- Reports to Head of Programmes, GAIN Kenya. Within the consortium, reports to the Nawiri Private Sector Engagement and Livelihoods Manager.
- Line management and mentoring of NAWIRI Project Associate(s).
- Close collaboration with the Market Place for Nutritious Food, Workforce Nutrition, The SUN Business Network and the overall food systems and supply chain in Kenya.
- Close collaboration with all Nawiri consortium partners to ensure layering, sequencing and integration of GAIN activities within Nawiri
- Liaises regularly with GAIN Programme Services Team and Knowledge Leadership teams.
- Government, donors, NGOs, private sector, academia and others

JOB REQUIREMENTS

Competencies

- Excellent project management capabilities
- Strong team leadership abilities with the ability to motivate and mobilise individuals within or outside their reporting line
- Strong business requirements collection and process/workflow analysis skills
- Strong communication and advocacy skills
- High level of professionalism and integrity
- Clear and systematic thinking that demonstrates good judgment, expert problem solving, and creativity.
- Computer literacy with good Excel, MS Word, Outlook, and Power Point skills.

Global Alliance for Improved Nutrition

Experience

- Solid experience within international development, including substantive experience in a project management/project leadership role with an existing network in Kenya.
- Proven experience in delivering projects on time / on budget, using project management processes and tools including risk management, benefits management, financial management and quality assurance
- Strong understanding of Kenya's food and market system is required.
- Experience in Isiolo and Marsabit counties of ASAL regions of Kenya or northern Kenya.
- Experience working with food-producing SME's is desirable.
- Knowledge and experience of food production and food safety considerations
- Experience working in a public/private partnership environment.
- Private Sector experience desirable

Education

- A Bachelors' Degree in business administration, food science, supply chain management, international development, economics, or a suitable equivalent is required.
- Diploma or equivalent certification in project management or business administration is highly desirable. Preferable: PRINCE2 (Foundation and/or Practitioner), Scrum Master, Agile PM.

Other requirements

- Fluent written and verbal English
- Kiswahili proficiency desirable.
- Must be willing and able to travel.
- Good report writing skills and some knowledge of technical writing for project related documentation
- Proactive and self-motivated individual capable of engaging persuasively with various stakeholders
- A self-starter, able to work independently

WHAT GAIN OFFERS

- Flexible working hours
- Friendly working environment
- Professional development opportunities

March 2022