

<b>Job title:</b>	Technical Coordinator (Nutrition Governance), LEAN		
<b>Classification:</b>	Grade 4	<b>Direct reports:</b>	1 - 5
<b>Work location</b>	Any CHT District	<b>Travel required:</b>	>50%

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation began its journey in 2002 through Special Session of the UN General Assembly on Children to tackle the human suffering caused by malnutrition. GAIN’s purpose is to advance nutrition outcomes by improving the consumption of nutritious and safe food for all people, especially those most vulnerable to malnutrition. Working with both governments and businesses, it aims to transform food systems so that they deliver more nutritious food for all people. GAIN has a proven record of facilitating practical solutions that increase the safety and nutritional value of foods in ways that work for consumers, businesses, and governments. For more, please visit: <https://www.gainhealth.org/>

GAIN, in a consortium, has been implementing a project titled LEAN (Leadership to Ensure Adequate Nutrition) is an innovative, proven, and tested model to execute comprehensive set of interventions to improve nutrition governance and reduce malnutrition in the Chittagong Hill Tracts (CHT) in Bangladesh. The project is designed to go beyond scattered small scale direct interventions and focus on sustainable, integrated, and effective nutrition governance geared towards nutrition sensitive interventions linking with nutrition specific services through a coordinated approach. The project covers underserved rural areas in 18 Upazilas (sub-districts) of 3 CHT districts to achieve three result (R), R1: Improved capacity, commitment and accountability of national, regional and local institutions to ensure better integration of nutrition services; R2: Enhanced awareness, demand and consumption of nutritious food intake of direct nutrition inputs (DNIs) and improve WASH practices; and R3: Strengthened vertical and horizontal alliances for nutrition sensitive, transparent and climate smart value chains.

DESCRIPTION
<p><b>Overall purpose</b></p> <p>The position is to provide technical support on establishing nutrition governance system in CHT in Khagrachari, Rangamati and Bandarban in collaboration with relevant district hill councils, government agencies, civil society organisations, traditional institutions of CHT, local government organisations (LGIs), private sectors and community support groups.</p> <p>They will be responsible for establishing and maintaining relationship with GoB stakeholders at national, regional, and sub-national level in order to establish nutrition governance process. They will manage the project implementation on the ground as per consortium agreement, protocols, and operation guidelines in association with implementation partners, government &amp; policy institutions and relevant strategic and development partners who have similar activities.</p> <p>They will demonstrate high levels of commitment to GAIN vision, mission, and values in order to ensure that the standard objectives and global goal are met. They will also contribute to developing concepts, proposals and explore new programmatic areas based on learning from the projects.</p>

### Tasks and responsibilities

#### Role in Project Implementation

- Provide technical support to implementing partners to ensure timely and effective delivery of project interventions in the selected upazilas of 3 CHT districts (Khagrachari, Rangamati and Bandarban) through developing concept, strategies and activity implementation guidelines and provide orientation, coaching, mentoring and hands-on supports.
- In collaboration with consortium members, lead the process of implementing various activities for facilitating nutrition governance, and monitoring with a set of standard operating procedures to ensure coherent and consistent delivery of activities within the agreed timeline.
- Strengthen capacity and inter-departmental coordination in nutrition sensitive programming and service delivery of relevant government line departments, Local Government Institutions (LGIs), Hill District Councils (HDCs), CHT traditional institutions and relevant Service Providers (SPs).
- Establish multi-stakeholder platforms (MSPs) at union level, Upazila Nutrition Coordination Committee (UNCC) at Upazila level and District Nutrition Coordination Committee (DNCC) at district level and link them with the supply and demand side as appropriate and relevant for a better nutrition service delivery in CHT.
- Strengthen capacity of District Nutrition Coordination Committee (DNCC), Upazila Nutrition Coordination Committee (UNCC), Union level Multi-Stakeholders' Platform (MSP) in operation, planning, reviewing, implementation of actions, monitoring etc. through training, workshop, visit in and outside CHT.
- Facilitate collaboration among MSP, UNCC and DNCC and multi-purpose service hubs and enterprises such as MSMEs, local service providers (LSPs) and their association (SPA), Women Business Centres (WBC) and communities.
- Advocacy for inclusion of CHT agenda in national and CHT nutrition governance related policies, strategies, and action plans.
- Facilitate coordination and joint effort with health service and family planning departments in regard to strengthen service facilities for acute malnourished children in CHT.
- Recommend and implement innovative process, ideas, concept to enhance efficiency, functionality and cost effectiveness of delivery mechanism/implementation strategy and guidelines.
- Responsible for overall reporting of the project progress reports, quarterly budget forecast, timely management of the funds with support from the Finance team.

#### Role in Partnership Management and Collaboration

- Development and maintaining working relationships with key stakeholders including government institutions (mainly Ministry of Chittagong Hill Tracts Affairs, BIRTAN, BNNC, and other relevant line agencies), the donor communities, UN agencies, NGOs and the private sectors are linked in implementing the LEAN project.
- Facilitate national bodies of relevant line ministries, departments and LGIs in order to allocate budget for nutrition sensitive activities.
- Facilitate nutrition-specific service providers in strengthening existing platforms and innovative coordination and synergy especially for mother and child nutrition through strengthening community clinic, Union Health & Family Welfare Centres, Upazila Health Complex and District Health Centres.
- Convene policy advocacy events at national and regional levels on nutrition priorities and issues in CHT through annual program review, roundtable meeting and media coverage.
- Involve Union-MSP, UNCC and DNCC with NPAN2, CIP3, SUN Movement and SUN Business Network (SBN) for inclusion of CHT nutrition needs.

- Facilitate MSP, UNCC and DNCC to strengthen relationship with BNNC, NNS/IPHN, BIRTAN, HDC, MoCHTA in order to support NPAN2 implementation in CHT.
- Collaborates with the Country team, Portfolio Management and Delivery team on program strategy, communications, and implementation of all project components including effective performance management of sub-contractors, and technical consultants.

### **Technical Supervision, Monitoring and Evidence Generation**

- Collaborates with the LEAN monitoring team to develop result and monitoring framework and tools to closely monitor projects impact.
- Develop technical documents and country proposition for nutrition governance what will be shared with the global and national audiences.
- Visits the field activities to ensure that project progress is on track and the risk mitigation plan is up to date.
- In collaborating with the GAIN KL team facilitate documenting experiences, preparing reports, presentations, briefs and articles for wider dissemination and publication.
- Contributing to develop concepts, proposals, and explore new programmatic areas based on learning from the projects.
- Support to country office and global to share the learning in view of exploring future funding opportunities.

### **Key organisational relationships**

- Reports to Portfolio Lead, Drivers of Food Systems Transformation
- Technical reporting to the Project Director of LEAN
- Supervise 3-district nutrition governance technical coordinators.
- Work closely with respective component's technical coordinators.
- Works closely with other consortium members and implementing partners.
- Finance and Admin team

## **JOB REQUIREMENTS**

### **Competencies**

- Excellent project management and strategic thinking abilities.
- A dynamic individual with excellent interpersonal and communication skills in multicultural, multi-lingual environments.
- Ability to use prioritize, multi-task, and work well independently under pressure to meet deadlines.
- Ability to work in a multi-cultural, cross-functional team with a flexible and adaptable approach to work.
- Clear and systematic thinking that demonstrates good judgment, expert problem solving, and creativity.
- Negotiation and advocacy skills.
- Self-motivated and solution oriented.
- Self-starter and good team player
- Flexible, willingness to travel in challenging environments (remote communities in CHT, Bangladesh).
- IT literacy with excellent MS Office skills.

### **Experience**

- Proven experience in developing and managing projects in a multi-cultural environment along with government or international organizations.
- In-depth understanding of the socio-economic, political, and cultural context of different ethnic communities of CHT is required.
- Experience in delivering an integrated nutrition project in food system is an asset.
- Proven ability to work effectively in a team environment and matrix structure is critical.
- Fluency in spoken and written English is essential.
- Experience in staffs and implementation partners management
- Experience in analysis of data and quality reporting

### **Education**

- Master's degree in Government & Political Science, International Relationship, Development Studies, Business Administration, or a suitable equivalent.

### **WHAT GAIN OFFERS**

- Flexible working hours
- Friendly working environment
- Professional development opportunities