

Global Alliance for Improved Nutrition

Job title:	Head of GAIN Netherlands
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Classification:	Grade 6	Direct reports:	1 - 5
Work location	Utrecht, Netherlands	Travel required:	< 20%

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the UN in 2002 to tackle the human suffering caused by malnutrition. Working with both governments and businesses, we aim to transform food systems so that they deliver more nutritious food for all people. In particular, we aim to make healthier food choices more desirable, more available, and more affordable. GAIN's mission is to advance nutrition outcomes by improving consumption of nutritious and safe food for all people, especially the most vulnerable to malnutrition.

The Netherlands is an important country for GAIN. Our representative office in Utrecht acts as the central coordination point for all our work related to the Netherlands and our Dutch stakeholders. The Dutch government is one of the major partners of GAIN in the area of food and nutrition security. Just recently they have funded another five-year grant centered around market-based solutions to improve diet quality and resilience for Bopp consumers, in particular in six countries (Ethiopia, Kenya, Nigeria, Mozambique, Benin and Uganda). Staff in the Utrecht office are part of the global teams to implement these programs. At the same time, GAIN will continue to leverage its collaboration with relevant Dutch organizations and networks active in improving food systems in LMIC settings.

GAIN Netherlands is also hosting the secretariat of the Netherlands Working Group on international Nutrition (NWGN). A platform of civil society organizations, knowledge institutes, the private sector and the government, based in the Netherlands and working in the field of international nutrition.

The Head of GAIN Netherlands will be responsible for both the internal and external facing activities on behalf of the GAIN Netherlands office.

DESCRIPTION
<p>Overall purpose</p> <p>The Head will lead the GAIN Netherlands office, will successfully implement and deliver the Dutch Engagement program, and will support GAIN's global programs with the management of relationships with key Dutch partners.</p> <p>As the leader of the GAIN Netherlands office, they will also be responsible for the effective and efficient operations of the office, overseeing legal compliance and alignment with donor requirements and GAIN policies, procedures, and processes.</p>
<p>Tasks and responsibilities</p> <p><u>Partnership management:</u></p> <ul style="list-style-type: none"> • Maintain our strong relationship with the Dutch Ministry of Foreign Affairs and their Food & Nutrition Security cluster • Play a catalytic role by fostering strong collaboration with current partners and other stakeholders in the Netherlands active in international food and nutrition • Identify opportunities for potential new partnerships • Extend our network in the Dutch government around related topics (climate, resilience, agriculture, health)

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Program management:

- Responsible for the implementation, budget control and reporting of the Dutch Engagement program
- Support GAIN programs and teams with relevant knowledge coming from the Dutch Diamond network and create new connections where relevant

Netherlands Working Group on Nutrition (NWGN):

- Responsible for the NWGN secretariat (including budget control, contractual agreements, general administration, website)
- Support the NWGN co-chairs in the coordination of the network and the delivery of the annual workplan
- Represent GAIN NL as an active member in the NWGN

Representation:

- Act as ambassador for GAIN and represent GAIN at appropriate global and regional meetings related to the Dutch Engagement work
- Stay informed on and involved in the Dutch international food & nutrition landscape
- Promote GAIN's work amongst partners and stakeholders in the Netherlands

Office operational lead:

- Leader of the GAIN Netherlands office and responsible for effective and efficient operations
- Responsible for the legal compliance as an organization and employer in the Netherlands
- As authorised representative, registered with the Chamber of Commerce, support the Board with the management of the "Stichting The Global Alliance for Improved Nutrition" or "GAIN NL"
- Ensure compliance with donor requirements and GAIN policies, procedures, and processes

Team manager:

- Ensure an inspiring, healthy, and safe workplace for the GAIN Netherlands team

Key organisational relationships

- Reports to the Director, Policy and External Relations
- Leads the Senior Office and Admin Assistant
- Works closely with other GAIN colleagues in Finance, Legal, Communications, and other Head of Offices
- Engages in a wide range of relationships throughout the organisation, including members of the Strategic Management Team, Development Office, Program Leads and Country Directors
- The Dutch Ministry of Foreign Affairs
- Key Dutch partners

JOB REQUIREMENTS

Competencies

- Proven leadership and management capabilities
- Strong communication and advocacy skills
- Excellent interpersonal skills and the ability to develop effective relationships with others
- High level of professionalism and integrity

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<ul style="list-style-type: none"> • Clear and systematic thinking that demonstrates good judgment, expert problem solving and creativity • Ability to work with a range of people from different sectors, private sector, government, civil society and academics • Ability to work and act independent • Computer literacy with good Excel, MS Word, Outlook and Power Point skills • An enthusiastic team player and team builder
<p>Experience</p> <ul style="list-style-type: none"> • Substantial experience in a management position in an international NGO or multi-cultural setting; experience in nutrition or related area is preferable • Experience working and managing partners from different stakeholder groups (private sector, NGOs, government, knowledge institutes) • Experience in engaging with governments and governmental policies • Experience in leading in office, organisation or a foundation is essential: experience in compliance, donor reporting, budget management, resource mobilization, HR, Dutch laws, etc. • Experience developing or implementing organisational strategies or workplans • Experience working in an environment of multi-stakeholder partnerships and donor funded projects preferable • Experience working in an entrepreneurial, matrixed, global organisation is highly desirable • Established network in the Netherlands around food & nutrition desirable
<p>Education</p> <ul style="list-style-type: none"> • A Master's Degree in nutrition, food science, health, agriculture, agronomy, horticulture, international development or a suitable equivalent is required.
<p>Other requirements</p> <ul style="list-style-type: none"> • Working location is Utrecht, Netherlands. • Fluent written and verbal English. Speaking and understanding Dutch is a must. • Availability to travel to other GAIN offices and country programs

WHAT GAIN OFFERS
<ul style="list-style-type: none"> • Competitive salary • Generous annual holiday entitlement • Flexible working hours, including hybrid working policy • Friendly working environment • Professional development opportunities

January 2023