

Global Alliance for Improved Nutrition

Job title:	Portfolio Lead – Environment
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Classification:	Grade 6	Direct reports:	0
Work location	Dhaka, Bangladesh	Travel required:	Up to 15%

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the UN in 2002 to tackle the human suffering caused by malnutrition. Working with both governments and businesses, we aim to transform food systems so that they deliver more nutritious food for all people. In particular, we aim to make healthier food choices more desirable, more available, and more affordable. GAIN's mission is to advance nutrition outcomes by improving consumption of nutritious and safe food for all people, especially the most vulnerable to malnutrition.

Since the approval of GAIN's Environment Strategy in November 2020, the organisation has been advancing work on environmental issues across its programmes, advocacy, and operational work. As part of the larger 'Making Markets Work' programme, GAIN will implement a workstream which seeks to identify and increase access to foods which help to maximise nutritional benefits and minimise their environmental impacts in Mozambique, Indonesia and Bangladesh.

DESCRIPTION
<p>Overall purpose</p> <p>GAIN is looking for a Portfolio Lead - Environment in Bangladesh who can: Lead the implementation of the environment portfolio; Develop and manage partnerships with local environment organisations Support the design, development and implementation of new projects linking food systems, nutrition and environment Provide strategic technical expertise locally.</p> <p>The Portfolio Lead – Environment will provide functional, technical and managerial leadership to projects and teams in the Environment thematic area. They are responsible for the overall environment project management leadership and ensure project activities are implemented within approved plans, budget, and quality standards. They also establish, manage and maintain relationships with relevant partners and stakeholders.</p> <p>This senior position is part of the Bangladesh country management team (CMT) and is expected to contribute to and ensure organizational efficiency and effectiveness through participation in decision making, advising on strategic programmatic areas, issues, communication and implementation of agreed decisions.</p>
<p>Tasks and responsibilities</p> <p><u>Strategic Leadership</u></p> <ul style="list-style-type: none"> • Support the Country Director & CMT with the sustainable development, implementation and quality management of the Bangladesh programme so it maximizes impact to transforming local food systems for better nutrition. • Support the Country Director & CMT with the planning and tracking of progress of the implementation of the Bangladesh programme, including the development and review of annual business plans, to support the vision set out by the leaders and the team. • Supporting the Country Director & CMT in the building of a strong sourcing network and long-term pipeline of programme investments and impact grants.

Global Alliance for Improved Nutrition

- Contribute/influence to wider policy and influencing agendas both within and external to GAIN.

Portfolio and Project Design, Planning and Implementation

- Provide strategic leadership in the design, planning and implementation of the environment portfolio in Bangladesh, including co-creation with partners as per the GAIN Project Management Guidelines (PMG).
- Define portfolio and project scope, activities and objectives in line with the GAIN business plans and organizational strategic priorities, as well as priorities of the country and influencing agendas.
- Lead and support to identify and manage new and existing donors, build and maintain relationships through regular engagement in country and with the global team
- Contribute to the development of proposals and to donor reporting (Working closely with the Development Office and Country Director).
- Monitor the context dynamics and adapt the project activities and implementation modalities accordingly.
- Ensure emphasis of Gender and Equity, Diversity and Inclusion (EDI) as integral part from project design till Evaluation.

Provide Technical Expertise

- Act as the focal point for GAIN's Environmental work, both internally and externally for Bangladesh.
- Provide technical guidance to support the development and implementation of programming which aims to achieve both nutrition and sustainability objectives
- Support the implementation of GAIN's Environmental Screening Assessment for new projects in Bangladesh as well as follow-up actions identified
- Bring complex specialist knowledge to support colleagues from other disciplines
- Support efforts to reduce the impact of GAIN's own environmental footprint in Bangladesh office

Project Management and Oversight

- Identify, track and resolve project issues on an ongoing basis, and proactively seek support where issues require wider attention and resolution.
- Monitor risks and develop contingency plans, escalate issues when appropriate to country and programme leadership and respond to emergencies accordingly as feasible based on prior approval.
- Work with relevant environment, gender and safeguarding specialists of the government, civil society, academia and private sectors to ensure that they are integrated in project designs and implementation plans.
- Ensure that implementation of project activities is in line with the national policies and best practices of GAIN.

Relationship and Network Management

- Represent the portfolio and organisation in external forums as agreed with the Country Director, Head of Programmes & Policy Lead.
- Engage key external partners in project design, implementation, and review through co-creation towards effective collaboration and reduce duplication of efforts
- Work closely with Project Management, as well as Operational Teams to manage and delivery effective projects.
- Work closely with GAINs technical teams and monitoring network to ensure projects are implemented in line with the relevant quality standards
- Actively develop links and synergies to other programme workstreams under MMW and other relevant initiatives within GAIN to demonstrate inclusion of environment.

Resource Management

- Write donors' reports in collaboration with project teams, technical teams, funding team and support teams.
- Work with international finance to ensure that accurate budgets and forecasting are drawn up for all activities, and that activities costs are kept within budgets.

Global Alliance for Improved Nutrition

- Coordinate with the Operation Team on the procurement process by identifying, selecting and managing suppliers within ethical and procurement standards and guidelines.
- Ensure monthly project reporting (in line with GAINs Project Management Standards) to update management on program progress achieved, program plans, changes in direction and provide mitigation strategies for challenges including facilitate course correction processes.

People Management

- Line manage a number of direct reports including supporting work plan development and performance management.
- Develop team members in order to maximize their contribution to the team and organization;
- Coach, guide and mentor leaders within programme team and the department so that they are effective as leaders and managers in managing their teams.
- Ensure the recruitment, management and development of high performing team in line with the demands of the programmatic strategy.

Key organisational relationships

- Reports to the Country Director
- Close collaboration with the Country Management Team and GAIN Bangladesh project staff.
- Close collaboration with GAIN's Environment Programme team and technical teams.
- Close collaboration with the Policy Advisor and Global Policy & Advocacy team
- Maintain and manage relationships with key project stakeholders and relevant external partners, notably Government, Donors, NGOs, Private Sector, Academia and others
- Liaise with GAIN functional teams, notably Comms, HR and Finance.

JOB REQUIREMENTS

Competencies

- Excellent management, leadership, planning and strategic skills.
- Excellent analytic, strategic and technical competence in the areas of environment, climate change, food systems and nutrition, or closely related domains
- Strong ability to bring different stakeholders from different backgrounds together and broker new partnerships
- Excellent project management capabilities.
- Excellent communication skills, presenting clear and structured arguments with strong interpersonal and negotiation skills, able to win donors' commitment to a common vision and clearly stated goals.
- Strong ability to be flexible and adaptable in times of unexpected challenges and provide creative solutions, whilst maintaining the ethos and objectives of the work at all times.
- Strong stakeholder engagement abilities with the ability to motivate and mobilise individuals within or outside their reporting line.
- Clear, strategic and systematic thinking that demonstrates good judgement, expert problem solving, and creativity
- Computer literacy with good Excel, MS Word, Outlook, and Power Point skills.

Global Alliance for Improved Nutrition

Experience

- Proven broad knowledge on food systems and environmental challenges and opportunities, preferably relevant to the local context in Bangladesh
- Demonstrated in-depth understanding of programme issues and advocacy work at organizational, national and international levels.
- Substantial management experience in leading international/economic development projects in multi-cultural environments working with and through governments, the private sector, civil society, and other partnerships.
- Proven experience in project management in complex and diverse environments.
- Proven experience in delivering projects on time / on budget, using project management processes and tools including risk management, benefits management, financial management and quality assurance.
- Proven ability to use group facilitation to ensure effective stakeholder participation and consensus building.
- Solid experience in representation with key donors, government, and internal and external stakeholders
- A demonstrable track record in fundraising (desirable)

Education

- Qualified at Masters' degree level in environmental science, business management, agricultural science or a related field, or equivalent work experience

Other requirements

- Must be willing and able to travel
- Proficiency in English (written and spoken).

WHAT GAIN OFFERS

- Competitive salary
- Generous annual holiday entitlement
- Flexible working hours, including hybrid working policy
- Friendly working environment
- Professional development opportunities