

Global Alliance for Improved Nutrition

Job title:	Intern, Food System Governance
-------------------	--------------------------------

Classification:	Intern	Direct reports:	0
Work location	Utrecht, Netherlands	Travel required:	0%

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the UN in 2002 to tackle the human suffering caused by malnutrition. Working with both governments and businesses, we aim to transform food systems so that they deliver more nutritious food for all people. In particular, we aim to make healthier food choices more desirable, more available, and more affordable. GAIN's mission is to advance nutrition outcomes by improving consumption of nutritious and safe food for all people, especially the most vulnerable to malnutrition.

DESCRIPTION
<p>Overall purpose</p> <p>This internship is a global position, supporting the Technical Lead in a broad range of activities relating to the implementation of the Food Systems Governance programme, with an emphasis on the Food Action Cities platform (www.foodactioncities.org). The intern will support the development of new content for this platform including articles and case studies informed by a combination of desktop and interview style research ; promote the platform to food systems stakeholders with invitations for further case submissions ; and conduct routine administration of the platform. Engagement with the Milan Food Policy Pact Secretariat is also expected. The role holder will provide support in the areas of research, editorial, communications, general programme coordination and administrative support. The Food System Governance programme has a variety of global and in-country activities with a commitment to high quality delivery. This programme is part of the Drivers of Food Systems Change Cluster and within that the portfolio theme, "Empowerment of the Marginalised".</p>
<p>Tasks and responsibilities</p> <p>This internship for GAIN's Food System Governance programme provides support to the Technical Lead. You will bring accurate, reliable and professional skills to this role as well as research, editorial and general programme coordination-administration skills. You will work in a multicultural programme environment with a diversity of partners and teams.</p> <p>Key role requirements are to:</p> <ul style="list-style-type: none"> • Support a variety of Food Systems Governance programme activities including coordinating with external researchers and maintaining the programme knowledge library. • Food Action Cities platform: i) develop and source case studies, articles and other content; ii) editorial review of external submissions; iii) where relevant oversee process of GAIN internal approvals of content; iv) coordinate and upload materials; v) administrative oversight of platform. • Communicate accurately and reliably regards internal and external communications. • Support development and dissemination of advocacy-communications activities and materials. • Liaise with GAIN countries, other departments and programmes, partners and stakeholders. • Provide accurate and reliable general programme coordination and administration.

Global Alliance for Improved Nutrition

Key organisational relationships

- Reports to Technical Lead, Food Systems Governance
- Theme Lead, Empowering the Marginalized
- Cluster Lead, Drivers of Food System Change
- Technical Specialist, Knowledge Leadership
- GAIN Netherlands Office Director

JOB REQUIREMENTS

Competencies

- Ability to conduct desktop and interview informed research.
- Excellent writing skills in English with the ability to write in a succinct and accessible style with the aim of reaching a wide, non-scientific audience comprising members of the public and private sectors as well as wider civil society.
- Accurate, reliable and proactive general project coordination and administrative skills.
- Good communications skills (written and oral) to support team and partner engagements and internal administrative tasks.
- Team player, flexible, goal-oriented, a real “can do” attitude and the ability to work in fast-paced multicultural organisation.
- Computer literate: Excellent IT skills regards MS Office (e.g. Outlook, Word, Excel, Powerpoint and Teams), Zoom, and the ability to use social media tools (e.g. LinkedIn, Twitter, Instagram).
- Website literacy.
- Communications experience an advantage.
- High level of professionalism and integrity.

Experience

- University research studies experience.
- No organizational experience needed but having some project experience of development programmes and an understanding of local governance and community-based organisations and/or non-governmental organisations is a benefit.

Education

Must be currently enrolled at a university, either in final year/honours of an undergraduate degree or Masters degree in one of the following relevant areas:

- International relations, public health, agriculture or food systems, development studies, public policy, public administration, Liberal Arts and Science studies, or related field.

Other requirements

- Must be able to work from GAIN Netherlands office, in person (some hybrid working possible).

Global Alliance for Improved Nutrition

WHAT GAIN OFFERS
<ul style="list-style-type: none">• Flexible working hours• Friendly working environment